

## **I. Roll Call**

Meeting called to order by Paul Schroder at 6:00 pm.

### **A. Members Present**

1. Paul Schroder, Chair (voting member)
2. Scott Suplita, Vice Chair (voting member)
3. Shiela Hayes (voting member)
4. Peter Barber (voting member)
5. Zato Kadambaya (alternate) arrived at 6:10 pm Item III. C.

### **B. Members Absent**

1. Andre Rosedale (alternate)
2. John John (voting member)

### **C. Others Present**

1. Michael Gualtieri, Treasurer, City of Norwich
2. Brigid Marks, HR Director, City of Norwich
3. Sandra Pimentel, P&P Board Secretary

## **II. Minutes**

### **A. Minutes of the July 6, 2016 Special Personnel & Pension Board Meeting.**

Motion to approve the July 6, 2016 Special Personnel & Pension Board meeting minutes made by Scott Suplita, seconded by Peter Barber, all in favor.

## **III. New Business**

### **A. Applications for retirement:**

1. Kelly Grey, Custodian-BOE, for a deferred retirement payable July 16, 2019.
2. William Dufault, Heavy Equipment Operator-PW, for a normal retirement effective July 25, 2016.
3. James Kurasz, Fire Battalion Chief, for a normal retirement effective September 16, 2016.
4. Carlton Clark, Laborer-PW, for a normal retirement effective January 5, 2017.  
Motion to approve the above applications for retirement made by Peter Barber, seconded by Shiela Hayes, all in favor.

### **B. Pension calculations:**

1. Miriam Herring, retired July 1, 2016. Her pension is calculated for \$15,397.22 annually. Her application for retirement was approved at the March 2016 meeting.
2. Mary Bartlett, retired July 1, 2016. Her pension is calculated for \$34,886.97 annually. Her application for retirement was approved at the January 2016 meeting.
3. Kathryn Eyberse, retired July 1, 2016. Her pension is calculated for \$54,551.92 annually. Her application for retirement was approved at the January 2016 meeting.
4. Matthew Hinchey, retired July 1, 2016. His pension is calculated for \$42,616.42 annually. His application for retirement was approved at the January 2016 meeting.
5. Louis Fusaro, retired July 6, 2016. His pension is calculated for \$85,092.58 annually. His application for retirement was approved at the June 2016 meeting.
6. Nancy Lyon, retired July 6, 2016. His pension is calculated for \$22,449.57 annually. Her application for retirement was approved at the March 2016 meeting.

7. Richard Renaldi, retired July 9, 2016. His pension is calculated for \$24,422.15 annually. His application for retirement was approved at the June 2016 meeting.
  8. William Dufault, retired July 25, 2016. His pension is calculated for \$44,153.80 annually. His application for retirement to be approved at this meeting.
  9. Sheila Molocko, retired August 2, 2016. Her pension is calculated for \$23,422.95 annually. Her application for retirement was approved at the January 2016 meeting.
  10. Michael LaLima, retired July 26, 2016. His pension is calculated for \$100,521.70 annually. His application for retirement was approved at the April 2016 meeting.
  11. Mark Lamphere, retired September 3, 2016. His pension is calculated for \$62,919.86 annually. His application for retirement was approved at the **April 2016 meeting**.
  12. Anne Barriere, retired September 6, 2016. Her pension is calculated for \$21,138.57 annually. Her application for retirement was approved at the January 2016 meeting. Motion to approve the pension calculations made by Peter Barber, seconded by Shiela Hayes, all in favor.
- C. Applications for refund and/or rollover of pension contributions:
1. Elizabeth Sawyer, Paraeducator-BOE, who terminated June 19, 2015. Refund in the amount of \$2,132.22 with interest (thru 07/31/2016).
  2. Michelle Falvey, Assistant to the Food Services Director, who terminated on May 12, 2016. Refund in the amount of \$58,446.82 with interest (thru 07/31/2016).
  3. Gerard Carrington, Lineman-NPU, who terminated May 12, 2012. Refund in the amount of \$55,754.45 with interest (thru 07/31/2016).
  4. Sharyn Mish, Records Computer Operator, who terminated August 5, 2016. Refund in the amount of \$22,089.35 with interest (thru 07/31/2016).
  5. Melinda Cassiere, Police Officer, who terminated December 13, 2013. Refund in the amount of \$7,611.21 with interest (thru 07/31/2016).
  6. Lisa Gardiner, School Nurse-BOE, who terminated July 24, 2015. Refund in the amount of \$6,036.98 with interest (thru 07/31/2016).
  7. Sheena Despirt, Paraeducator-BOE, who terminated June 30, 2010. Refund in the amount of \$609.19 with interest (thru 07/31/2016).
  8. Raymond Hulten, COOL Directions Case Manager, who terminated August 25, 2016. Refund in the amount of \$20,142.45 with interest (thru 07/31/2016).
  9. Diana Nigro, School Nurse-BOE, who terminated August 1, 2016. Refund in the amount of \$7,576.07 with interest (thru 07/31/2016).
  10. Matthew Martin, Technology Support-BOE, who terminated May 27, 2015. Refund in the amount of \$8,375.40 with interest (thru 07/31/2016).
  11. Dana Merise, Paraeducator-BOE, who terminated August 31, 2009. Refund in the amount of \$183.12 with interest (thru 07/31/2016).  
Motion to approve the above refund/rollover of pension contributions made by Shiela Hayes, seconded by Peter Barber, all in favor.  
**Added under suspension of the rules:** Motion to add five refunds to agenda (items 12-16) made by Paul Schroder, seconded by Scott Suplita, all in favor.
  12. Megan Blais, Paraeducator-BOE, who terminated August 7, 2009. Refund in the amount of \$4,547.67 with interest (thru 07/31/2016).
  13. Cal Brennan, Firefighter, who terminated January 31, 2016. Refund in the amount of \$14,736.67 with interest (thru 07/31/2016).

14. Thomas Hogarty, Zoning Enforcement Officer, who terminated February 28, 2003. Refund in the amount of \$1,820.64 with interest (thru 07/31/2016).
  15. Cindy Cassidy, Paraeducator-BOE, who terminated April 11, 2008, Refund in the amount of \$396.59 with interest (thru 07/31/2016).
  16. Jose Fernandes, Paraeducator-BOE, who terminated June 13, 2016. Refund in the amount of \$4,090.17 with interest (thru 07/31/2016).  
Motion to approve the above refund/rollover of pension contributions made by Shiela Hayes, seconded by Peter Barber, all in favor.  
**Added under suspension of the rules:** Motion to add under Item IV.
  17. Jennifer Kolonick Podesta, Tourism Director, who terminated June 14, 2002. Refund in the amount of \$15,254.46 with interest (thru 07/31/2016).  
Motion to approve the above refund/rollover of pension contributions made by Shiela Hayes, seconded by Scott Suplita, all in favor
- D. Notifications of death:
1. Katarzyna Wojciechowska (DOD June 13, 2016) who retired from Public Works on November 16, 1993. No further benefits due.
  2. Charles Rossoll Jr (DOD July 23, 2016) who retired from NPU on September 9, 1989 and surviving spouse of Doreen who retired on March 17, 1992 from the BOE. No further benefits due.
  3. Celia Marceau (DOD August 6, 2016) surviving spouse of Elwyn who retired from the Fire Department on July 8, 1998. No further benefits due.
  4. Robert Scolaro (DOD August 13, 2016) who retired from the Fire Department on June 25, 1994. Survivor benefit due Dolores Scolaro in the amount of \$15,131.53 annually.
  5. Bertha Jorsz (DOD August 18, 2016) who retired from the City Manager's Office on January 9, 1988. No further benefits due.
  6. Harold Lamphere (DOD August 19, 2016) who retired from the Fire Department on June 27, 1989. No further benefits due.  
Motion to acknowledge notifications of death for items 1-3, 5 & 6 made by Shiela Hayes, seconded by Peter Barber, all in favor.  
Motion to acknowledge notification of death and approve survivor benefits for item 4 made by Scott Suplita, seconded by Shiela Hayes, all in favor.
- E. Request from Ryan Thompson, Public Works Director, to extend the eligibility list for Laborer for one year. The current list expires on October 26, 2016.  
Motion to extend the Laborer eligibility list for one year made by Peter Barber, seconded by Shiela Hayes, all in favor.
- F. Request from Chief Scandariato, Fire Chief, to extend the eligibility list for Lieutenant for one year. The current list expires on November 12, 2016.  
Motion to amend the agenda to reflect the request from Chief Scandariato for a six month extension made by Peter Barber, seconded by Shiela Hayes, all in favor.  
Motion to extend the Lieutenant eligibility list for six months made by Shiela Hayes, seconded by Scott Suplita, all in favor.
- G. Discussion of interest rates on pension contributions.  
Brigid Marks requested a review of the current interest rates for pension contributions. The current rates are 3.5% annually and 1.75% on initial partial year

contributions effective January 1, 2002. Ms. Marks to contact Hooker & Holcombe to advise on establishing a policy to review rates annually against a matching index. Motion to table the discussion of interest rates on pension contributions to the October 2016 meeting made by Peter Barber, seconded by Scott Suplita, all in favor.

H. New Employees:

Motion to acknowledge the new employees made by Shiela Hayes, seconded by Peter Barber, all in favor.

NAME	POSITION	DATE OF HIRE	CITY/STATE
Mark Gilot	Fire Inspector	7/13/2016	Taftville, CT
Joseph LaPorta	Utility Project Engineer-NPU	8/8/2016	Southington, CT

I. Employee(s) to be admitted into the City of Norwich Employees' Retirement Fund:  
 Motion to admit the following employees into the City of Norwich Employees' Retirement Fund made by Shiela Hayes, seconded by Peter Barber, all in favor.

NAME	POSITION	DATE OF HIRE	ACADAMY GRAD DATE	PROBATION PERIOD UP:	REQUEST /EVAL RECEIVED:
Aaron Vincent	Custodian-BOE	1/19/2016	n/a	6/19/2016	6/20/2016
Peter Allegro	Utility Construction Pipefitter Apprentice-NPU	3/7/2016	n/a	9/6/2016	8/16/2016
Stephen Randall	Laborer	9/1/2015	n/a	8/31/2016	8/30/2016
Karlene Deal	Collector of Taxes & Revenue	3/23/2016	n/a	9/22/2016	09/13/2016

IV. Correspondence

Letter from Jennifer (Kolonick) Podesta.

Jennifer Podesta, a non-vested former employee, requested an extension beyond the established 30 days to receive her pension contributions plus interest.

Motion to deny Jennifer Podesta's request for extension made by Shelia Hayes, seconded by Peter Barber, all in favor.

**Added under suspension of the rules:**

Motion to add refund for Jennifer Podesta to agenda (item 17) made by Shiela Hayes, seconded by Peter Barber, all in favor.

V. Adjournment

Motion to adjourn made by Shiela Hayes, seconded by Scott Suplita, all in favor, Meeting was adjourned at 6:46 pm.

Respectfully submitted,



Sandra Pimentel, Secretary