

To: NGCA Members
From: Barney Caulfield, Chairman NGCA
Re: Minutes of NGCA monthly meeting of August 17, 2016

Members Present

Bernard Caulfield
J.P. Mereen
Richard Podurgiel
Michael Driscoll
Richard Strouse
David DiBattista
Charles Whitty

Others Present

Bruce Morse, Superintendent
Mike Svab, Pro Manager
Sandra Kuchta, Finance Department
Bob Malouf, Member's Club
Ryan Blessing, Norwich Bulletin

Call to Order

- Chairman Caulfield called the August 17, 2016 meeting of the Norwich Golf Course Authority to order at 7:02 p.m.

Minutes

- A motion to approve the minutes of the July 20, 2016 meeting was made by Mr. DiBattista, seconded by Mr. Podurgiel and approved unanimously.

Financial Report

Sandra Kuchta presented the financial report.

Revenues for the month of July 2016 were \$124,371.91 compared to budgeted revenues of \$127,189.14, \$2,817.23 under budgeted revenues and \$7,705.18 under July 2015 revenues.

Year to date revenues through July 2016 were \$787,356.48 compared to budgeted revenues of \$778,131.26, \$9,225.22 over budgeted revenues and \$18,384.07 over year to date July 2015 revenue.

Expenses for the month of July 2016 were \$121,428.52, compared to budgeted expenses of \$110,298.85, \$11,129.67 over budgeted expenses and \$20,360.94 over July 2015 expenses.

Year to date expenses for July 2016 were \$677,872.69 compared to budgeted expenses of \$662,221.65, \$15,641.04 over budgeted expenses and \$39,652.80 over year to date July 2015 expenses.

Revenues exceeded expenses in the month of July 2016 by \$2,943.39. Revenues exceeded expenses year to date through the end of July 2016 by \$109,483.79, compared to a budgeted figure of \$115,909.61, \$6,425.82 under the budgeted figure.

The cash balance at the end of July 2016 was \$174,694.48.

The Caddy Shack lease is paid in full through the end of August 2016.

A motion to accept the financial report was made by Mr. Podurriel, seconded by Mr. DiBattista, and approved unanimously.

CORRESPONDENCE

No correspondence presented.

COMMITTEE REPORTS

- **Chairman's Report**

Chairman Caulfield reported that play at the course is active in the morning but slows in the afternoon with the heat. He indicated Bruce Morse would discuss the condition of the course in greater detail during the superintendent's report.

- **Clubhouse Committee**

No report presented.

- **Greens Committee**

No report presented.

- **Planning Committee**

No report presented.

- **Marketing Committee**

No report presented.

- **Beautification Committee**

No report presented.

- **Budget Committee**

No report presented.

- **Superintendent's Report**

Mr. Morse stated that from his perspective this has been a brutal summer, the multiple days with temperatures over 90 degrees having stressed the course, it probably being the worst summer from a maintenance point of view he has experienced in his 26 years here.

Several greens have suffered damage from infestation of the hyperodes weevil including 4, 11, 12, 15, 17, and 18. In past years we have had lesser infestations typically appearing in collar. This year the infestations occurred more or less in the center of each of the affected greens. The condition was treated with re-seeding, application of bio stimulants, appropriate watering and the greens were coming back with this care.

On Saturday, August 12, 2016 the radio's used to operate the sprinkler system failed. The course then needed to be watered utilizing the individual clocks. Eric notified Bruce who notified a maintenance employee and the three of them worked until 6:30 p.m. running water on the course. It was an extremely hot day and the course suffered some turf damage which will require reseeding and other efforts to restore the turf. The radios have been repaired but replacement parts, being the Rain Bird System, were not available prior to Monday.

Mr. Morse plans to aerate the greens on September 12 or September 13 which will help the restoration of the greens. Cooler weather will help the entire course by reducing the stresses to it.

- **Pro Manager's Report**

Mr. Svab reported that the East Lyme Parks and Recreation Department held a golf tournament during which there was some misuse of the golf carts. He has received a letter of apology from the individual who organized the tournaments with the promise that the involved individuals would not be allowed to participate in subsequent tournaments.

Mr. Svab reported on revenues from the GolfNow Network having received more than \$11,000 with another \$10,000 due. He anticipates the course will receive payments of approximately \$32,000 from the GolfNow Program through the end of the year.

Mr. Svab indicated that the Connecticut State Golf Association has requested permission to hold the Public Links Championship at the Norwich Golf Course in late September 2017. The course has typically allowed a CSGA event every other year. This will be the first time the Public Links Championship has been held at the Norwich Golf Course. A motion to approve the CSGA request for a tournament in late September, early October of 2017 was made by Mr. Podurgiel, seconded by Mr. Mereen and approved unanimously.

- **Member's Club**

Mr. Malouf indicated he had no matters to bring up to the Authority.

NEW BUSINESS

Mr. Mereen advised that the Council of the City of Norwich approved a resolution authorizing the city manager to sign applications on behalf of the city and Golf Authority, the application to be filed with the Department of Energy and Environmental Protection and pertinent to the development of a water supply for course use. The first application will be the Natural Diversity Database Application which should be filed soon. Mr. Mereen suggests identifying two areas at the course which might be suitable for construction of water containment. In his opinion the evaluation by the DEEP should take about a month.

The Authority has not prepared a full course site plan rather given the DEEP the information on hand anticipating it will be adequate for their evaluation. The total amount of land to be utilized if the Authority is able to go through with the project will be in the range of two acres.

Chairman Caulfield presented the 2017 meeting schedule and requested it be approved. A motion to approve the same was made by Mr. DiBattista, seconded by Mr. Podurgiel and approved unanimously.

Adjournment

Mr. DiBattista made a motion to adjourn the meeting at 7:35 p.m. which was seconded by Mr. Podurgiel, and approved unanimously.