

**School Facilities Review Committee Minutes**  
**August 8 2016, 5:30 PM**  
**City Hall, Room 335**

Chair Dennis Slopak called the meeting to order at 5:31 PM.

**Committee Members Present:** Superintendent Abby Dolliver, Business Administrator Athena Nagel, City Manager John Salomone, Board of Education Member and Committee Chair Dennis Slopak, Facilities Supervisor Dolores Thayer, and Board of Education Member Angelo Yeitz

**Committee Members Excused:** Mayor Deberey Hinchey, Alderwoman Joanne Philbrick and Comptroller Joshua Pothier

**Others Present:** Alderwoman Stacy Gould, Member of the Press Ryan Blessing, Recording Secretary Melinda Wilson, and a number of citizens

**Presenters:** Bruce Kellogg, JCJ Architecture and Ken Biega, O&G Industries

**Determination of Quorum:** It was determined a quorum was present.

**Prior Meeting Minutes:** On a motion by Angelo Yeitz, seconded by Athena Nagel, the minutes of June 6, 2016 were unanimously approved. John Salomone abstained due to nonattendance.

**Citizen Comment:** None

**Old Business:** None

**New Business: Final Plan Presentation**

Bruce Kellogg of JCJ Architecture handed out spiral bound books containing the final report. The books are reflective of the process undertaken and suggestions received from participants in the public forums. Summaries of the forums are in the final report. The final report also contains cost estimates for building a new facility, renovating-as-new four existing schools and an analysis of existing facilities. The analysis took into account the need for additional parking and play areas, wetlands on the sites, and condition of the buildings, among other factors.

Abby Dolliver noted that the renovate-as-new option for four existing schools was portrayed with a final outcome of two schools for grades K-2 and two for grades 3-6. This was a generalization based on grade level enrollment and is still under much discussion with parents and faculty. There are many configuration options for the four schools. Bruce agreed those were initial assumptions which can change if population or best-practice indicates a better arrangement. Regardless of the grade level decisions for the facilities, the four selected facilities and their sites make the most sense to renovate-as-new due to the condition of the buildings, and the sites' ability to support additions and renovations.

This final report does not include a plan to relocate the Central Office from the John Mason School building. Bruce noted that Huntington School makes the most sense to use it as a multi-use facility for administration and community use.

Abby reminded the Committee to not lose sight of the Adult Education Center and the Hickory Street School.

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Abby commented that the final report is comprehensive. Dennis said the scope requested by the Committee was completed. On a motion by Abby Dolliver to accept the final recommendation as presented, seconded by Athena Nagel, the Committee accepted the report.

**Review of Future Tasks:**

- Team meeting with DAS
- City links to Plan and economic development
- Lost opportunities with this investment
- Meeting with NPS Staff

Dennis reviewed the next task for the Committee. Before reporting to the City Council, a group will meet with the Department of Administrative Services to review the plan and discuss financial assistance aspects.

Abby reviewed the order of the steps to be taken. Once a group has met with the Commissioner to verify the state's interest in reimbursement of the project, then they will develop next steps to involve all stakeholders. While looking at the lost opportunity costs involved in maintaining the existing buildings, the Committee will continue to work with City departments to achieve the best outcome. She asked Stacy and John to ponder the situation which produces a win-win for the City and the school district, if NPS does consolidate schools.

Angelo noted that the final report was completed without a City Planner in place for the City. Stacy Gould said the new City Planner, Deanna Rhodes, would be an excellent resource and bring a new perspective to the committee. She asked if there was a timeline for completion of the tasks at hand. Dennis responded that the goal for completion of this first set of tasks is October, 2016.

Abby reported she met with Mayor Deb Hinchey last week to discuss the economic development aspects of the project. She also talked with people involved in the Kelly Middle School project for their input. John Salomone suggested giving Deanna a report in the next month or so. Abby agreed and will follow-up. John also noted that interest rates are at historic lows, so there is a window of opportunity for financing the City's portion of the project.

**Adjournment:** On a motion by Angelo Yeitz, seconded by Delores Thayer, the meeting adjourned at 5:55 PM.

*Respectfully submitted,*  
*Melinda Wilson*  
*Recording Secretary*