

59 & 61 SCHOOL STREET COMMITTEE MEETING MINUTES

Wednesday, July 27, 2016

5:00 PM

Members Present: Gary Schnip, Alderman H. Tucker Braddock, James Heist, Sofee Noblick

Members Absent: Richard A. Caron, Sr., James Quarto

Others Present: Jim Troeger: City Building Official, Gil and Barbara Jordan (at 5:29 PM)

1. Call to Order: Jim Heist called the meeting to order at 5:02 PM.
2. Determination of a Quorum: It was determined a quorum was present.
3. Acceptance of Minutes: On a motion by Tucker Braddock, seconded by Sofee Noblick, the minutes of the May 25, 2016 meeting were unanimously approved as presented.
4. Communications: Jim H sent an email to the Jordan's to invite them to the meeting.

On a motion by Sofee Noblick, seconded by Gary Schnip, the Committee unanimously suspended the agenda due to the absence of the Jordan's.

On a motion by Alderman Braddock, seconded by Gary Schnip, the meeting reconvened at 5:29 PM.

5. Discussion: Jim T noted he has been in the buildings to inspect them. The Jordan's would like to get a tenant in 61 School Street by early August. He suggested they contact Attorney Driscoll to get the property transferred. There were two separate contracts, one for each house, so transferring them separately is allowable.

Gil and Barbara reported the furnace will be changed out tonight, and is the last item needed for a Certificate of Occupancy (CO). Jim T said he will inspect the building prior to the August 1, 2016 City Council meeting to issue the CO. He will hold back on 59 until it's done. The Board of Review deiced to tour 61 School Street on Thursday, August 4, 2016 at 4 PM.

On a motion by Sofee Noblick, seconded by Alderman Braddock, the Board of Review unanimously voted in favor of recommending to the City Council to transfer ownership of 61 School Street to Barbara and Gil Jordan pending successful Certificate of Occupancy inspection by the Building Inspector.

Barbara reported that 59 School Street will need at least until October when the contract expires. They will report again in September.

6. Other: None
7. Public Comments: None
8. Next meeting: The next meeting will be Wednesday, September 28, 2016 at 5:00 PM.
9. Adjournment: On a motion by Gary Schnip, seconded by Sofee Noblick, the Committee unanimously voted to adjourn at 5:44 PM.

*Respectfully Submitted,*  
*Melinda Wilson*  
*Recording Secretary*