

To: NGCA Members
From: Barney Caulfield, Chairman NGCA
Re: Minutes of NGCA monthly meeting of July 20, 2016

Members Present

Bernard Caulfield
J.P. Mereen
Richard Podurgiel
Michael Driscoll
Richard Strouse
David DiBattista
Charles Whitty

Others Present

Bruce Morse, Superintendent
Mike Svab, Pro Manager
Sandra Kuchta, Finance Department
Bob Malouf, Member's Club

Call to Order

- Chairman Caulfield called the July 20, 2016 meeting of the Norwich Golf Course Authority to order at 7:03 p.m.

Minutes

- A motion to accept the minutes of the June 15, 2016 meeting was made by Mr. DiBattista, seconded by Mr. Mereen and approved unanimously.

Financial Report

Sandra Kuchta presented the financial report.

Revenues for the month of June 2016 were \$144,862.82 compared to budgeted revenues of \$148,901.10, \$4,038.28 under budgeted revenues and \$1,202.58 under June 2015 revenues.

Year to date revenues through June 2016 were \$662,984.57 compared to budgeted revenues of \$650,942.12, \$12,042.45 over budgeted revenues and \$26,089.25 over year to date June 2015 revenue.

Expenses for the month of June 2016 were \$123,434.51, compared to budgeted expenses of \$129,469.67, \$6,035.16 under budgeted expenses and \$407.63 under June 2015 expenses.

Year to date expenses for June 2016 were \$556,444.17 compared to budgeted expenses of \$551,922.80, \$4,521.37 over budgeted expenses and \$19,259.86 over year to date June 2015 expenses.

Revenues in excess of expenses in the month of June 2016 were \$21,428.31. Revenues in excess of expenses year to date through the end of June 2016 by \$106,540.40, compared to a budgeted figure of \$99,019.32, \$7,521.08 over the budgeted figure.

The cash balance at the end of June 2016 was \$161,675.74.

A motion to accept the financial report was made by Mr. Podurgiel, seconded by Mr. DiBattista, and approved unanimously.

CORRESPONDENCE

No correspondence presented.

CADDY SHACK

Ms. Kuchta and Mr. Svab reported that the Caddy Shack lease is paid in full through the end of July 2016.

COMMITTEE REPORTS

- **Chairman's Report**

No report presented.

- **Clubhouse Committee**

No report presented.

- **Greens Committee**

No report presented.

- **Planning Committee**

No report presented.

- **Marketing Committee**

No report presented.

- **Beautification Committee**

Mr. Morse advised that the planted flowers have generally done well although slug infestation has caused damage to some of the displays. New ornamental installations had been made on the 4th and 7th holes and are holding up well.

- **Budget Committee**

No report presented.

- **Superintendent's Report**

Mr. Morse reported on gypsy moth activity. This continues to be a risk to the course. It appears there will be at least two generations of gypsy moth this year. Thus far the course has escaped significant damage. Maintenance is being particularly watchful of the oaks at the course and have sprayed and pulled egg masses off a number of oak trees. There are too many oaks at the course to effectively treat all of them.

Mr. Morse reported on lighting problems at the maintenance building in the yard, the problem is becoming apparent due to the early arrival of staff. He recommended that several of the existing lights be replaced with LED's and he has an estimate on the cost of the work of \$1,200. A motion was made by Mr. Battista to approve the expenditure of up to \$1,300 to replace lighting as necessary in the maintenance department lot. This motion was seconded by Mr. Mereen and approved unanimously.

- **Pro Manager's Report**

Mr. Svab reported that arrangements were being made to do some additional pruning at the golf course probably to be completed within the next month.

The Member Guest Event was very successful and generally enjoyed.

The junior clinic, with NFA's cooperation, has been a success and has benefitted both the instructor and the instructees.

Mr. Svab reported on the Norwich Invitational which had a very large turnout this year. It went off well and was a great event from all perspectives.

- **Member's Club**

Mr. Malouf again raised a question about placing port-a-potty's on the course to supplement the existing bathroom facilities. He also indicated that the Member's

Club has received complaints about the condition of some of the sand traps which are nearing the lining level or contain a number of rocks.

OLD BUSINESS

Mr. Mereen reported on the meetings and review which continues with respect to irrigation issues at the golf course. Recently there was another meeting with engineers and discussions about test wells and measuring both the volume of water produced at the wells and any consequential effect on surface water or subsurface water at the course. He pointed out that the Authority would need to consider any reduction in the surface or subsurface water as a result of drawing water from wells as something would make it more difficult to get the necessary permits. He also indicated that we should soon file appropriate applications with the DEEP to allow the DEEP to do an early review of the project including studies on the National Diversity Database. He would like to present an overview of the project to the city council at an early meeting and will seek to have a resolution introduced at the council to permit the city manager to sign off on applications in support of this project.

Adjournment

At motion to adjourn the meeting at 7:52 p.m. was made by Mr. DiBattista, seconded by Mr. Mereen, and approved unanimously.