

HARBOR MANAGEMENT COMMISSION MEETING MINUTES

Tuesday, May 24, 2016  
City Hall, Room 210, 5:00 PM

MEMBERS PRESENT

Alderman H. Tucker Braddock, Jr.  
Alderman Gerald Martin  
Josh Bakoulis  
Homer Callicutt  
Michael Gaultieri

OTHERS PRESENT

Geoffrey Steadman – Consultant  
Melinda Wilson – Recording Secretary

MEMBERS ABSENT

Richard Benoit

CITIZENS PRESENT

James Quarto

1. Call to Order: Alderman Gerald Martin called the meeting to order at 5:00 PM.
2. Determination of Quorum: It was determined a quorum was present.
3. Approval of Minutes April 26, 2016:  
On a motion to accept as submitted by Tucker Braddock, seconded by Josh Bakoulis, the Commission unanimously voted to accept the minutes of April 26, 2016 as presented.
4. Correspondence:
  - a. The April Financial Report was reviewed.
  - b. Jerry presented a copy of an email from Chief Lou Fusaro regarding the Norwich Police Department response to poaching of stripers in the harbor. Copies of the fishing rules were handed out to fisherpersons at Howard Brown Park by police. Jerry expressed appreciation for how NPD handled the situation. They also contacted the Department of Energy and Environmental Protection (DEEP).
5. Harbor Master Report:  
Michael Valentine, Harbor Master, was not present.
6. New Business:
  - a. Painting of caution area at boat launch: Jerry met with the Director of the Department of Public Works (DPW). The painting has not yet happened.

- b. Repainting of no parking area at end of boat launch: Jerry reported this has not yet been done.
- c. Approach parking commission about ticketing those who park in boat launch area: Jerry spoke to them and wants to continue to follow up on the issue monthly.
- d. Discuss dive team setting no wake buoy in proper location: Jerry met with Chief Jencks. This is complete and can be removed from the monthly agenda.
- e. Permanent mooring capable of holding no wake buoy and Welcome to Norwich waterfront sign: Jerry reported the Welcome Norwich sign is pending. He will reach out to City Manager Salomone for more moorings and chains.

#### 7. Old Business:

- a. Downtown Policing: Sgt. Peter Camp was not present.
- b. CT Port Authority: Geoff reported that the harbor masters of small harbors will invite the Director of the Port Authority to one of their meetings. The grant-in-aid grant program is being transferred. Oversight of harbor masters rests with the Connecticut Department of Transportation and will be transferred to DEEP. Currently there is no oversight of harbor masters. This was an unintended consequence of the policy change. Harbor Masters receive \$500 per year as a stipend.
- c. Kayak Trail Map Sign Installation: Tucker reported he will ask about this at the Public Works meeting of May 25, 2016. Sites for the signs were discussed. Jerry asked Tucker to let DPW know they can reach out to him for further information as to preferred location of the signs.
- d. Harbor Management Plan Review: Geoff handed out copies of the Harbor Management Plan (HMP) for new members. It is expected that the new City Planner will start with the City on July 1, 2016. He reviewed the history of the HMP. The Shipping Street Study was done in 2003. The Vision was completed in 2004 and endorsed by the City Council. Amendments were suggested in 2010, and he referred members to pages 6-14 of the HMP. Copies of Chapter 6 were handed out which reference the Shipping Street redevelopment. Tucker raised the issue of construction in floodways, which is possible and being done in other areas of the City. He suggested that the HMC get clarification from DEEP and the Department of Economic and Community Development (DECD) as to what exactly can be built on the site and how it has to be done.

Geoff reviewed other documents which indicate that waterfront development is a priority of the City. Tucker mentioned the former scrapyards property which is a 4 acre site contiguous to the downtown area. A partial brownfield study has been done on the property. Tucker proposes meeting with a Brownfield expert specific to that site.

Geoff will pursue setting up a meeting with DEEP and DECD for Shipping Street. He will also follow up with Gary Evans regarding Brownfields information on the scrapyard site.

Geoff reviewed some other proposed changes in the 2010 document and suggested areas which need to be updated, including Hollyhock Island and Shipping Street.

8. Citizen Comment: As Chair of the City's Redevelopment Agency (RDA) Jim Quarto spoke on behalf of the RDA. The group would like to make progress in the City and offer their services to the HMC. He offered to speak to the railroad or the Seder's in regards to the scrapyard site. The RDA would be very happy to help. They see fishing as a great area of potential development for Norwich.

9. Other:

Jerry spoke with City Manager Salomone about permission for Jeff to create a Facebook page, which was granted. Jeff will follow-up with a Facebook page for the harbor including pictures of fishing, boating, and the natural beauty of the harbor.

Jerry reported a new idea for the Harbor Cam, which could be a camera that goes right to an IP address. He will research the idea and present at next month's meeting. The HMC agreed the feed would be a great marketing tool.

10. Adjournment:

On a motion to adjourn by Tucker Braddock, seconded by Jeff Bakoulis, the Harbor Management Commission meeting adjourned at 5:37 PM.

*Respectfully submitted,  
Melinda Wilson  
Recording Secretary*