

# HISTORIC DISTRICT COMMISSION, NORWICH, CONNECTICUT

## Minutes of May 18, 2016 Meeting

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The regular meeting of the Historic District Commission was held on May 18, 2016 in Room 319, Norwich City Hall at 5:30 P.M.

### Members Present:

Judith Hamblen, Chairman  
Pamela Muccilli  
Nancy O'Neil  
Scott Learned

### Members Absent:

Richard Guidebeck, Timothy Dowhan (excused)

### I. Public Hearing:

No COAs

### II. Regular Meeting:

The regular meeting convened at 5:50pm.

#### A. Minutes:

On motion made by Nancy O'Neil and seconded by Pamela Muccilli, the minutes of the meeting of January 20, 2016 were approved with corrections.

#### B. Old Business:

- A. Update COA Application
- B. Pamela Muccilli and Regan Miner will update application with contact information of three commission officers; will look at more updates next month.
- C. Circulate members contact information
- D. Damien Cregeau Commission Member; will revisit next month.
- E. Pamela Muccilli will order preservation plaques.
- F. The single 2015 preservation award winner will be 95 Sachem Street.
- G. Motion made by Judy Hamblen and seconded by Nancy O'Neil to only have one preservation award for 2015, motion approved.

#### B. New Business:

- A. Appoint new Chair

Motion approved to accept Judy Hamblen's resignation as Chair and remain as a member. On motion made by Nancy O'Neil, seconded by Pamela Muccilli, motion was approved.

- B. Motion made for Scott Learned to be nominated as Historic District Commission Chair. On motion made by Pamela Muccilli and seconded by Nancy O'Neil, motion approved.
- C. Motion made by Nancy O'Neil to nominate Pamela Muccilli as the Vice- Chair, motion seconded by Judy Hamblen, motion approved.
- D. Motion made by Judy Hamblen to elect Timothy Dowhan Secretary. Motion seconded by Nancy O'Neil, motion approved.

**D. Chairman's Report:**

No Chairman's report

**E. Next Meeting:**

The next regular scheduled meeting is June 15, 2016 at 5:30 pm

**F. Adjournment:**

On motion by Judy Hamblen, seconded Nancy O'Neil by the meeting adjourned at 6:30pm.

Respectfully submitted  
Judy Hamblen  
Chairperson

JH/rm