

I. Roll Call

Meeting called to order by Paul Schroder at 6:00 pm.

A. Members Present

1. Paul Schroder, Chair (voting member)
2. Scott Suplita, Vice Chair (voting member)
3. John John (voting member)
4. Peter Barber (voting member)
5. Andre Rosedale (alternate)

B. Members Absent

1. Zato Kadambaya (alternate)
2. Sheila Hayes (voting member)

C. Others Present

1. Michael Gualtieri, Treasurer, City of Norwich
2. Brigid Marks, HR Director, City of Norwich
3. Sandra Pimentel, P&P Board Secretary
4. Mike Driscoll, Corporation Counsel

II. Minutes

A. Minutes of the April 19, 2016 Combined Regular/Investment Personnel & Pension Board Meeting.

Motion to approve the April 19, 2016 Combined Regular/Investment Personnel & Pension Board meeting minutes made by Peter Barber, seconded by John John, all in favor.

III. Old Business

A. Discussion of rollover or withdrawal of pension contributions (plus interest) upon resignation or termination of employment. Kevin Emerson researching state escheatment laws. Motion to table to the May 2016 meeting made at the April 19, 2016 meeting.

Mike Driscoll presented research to the board. Per the original Special Laws, Fire and General City employees who leave employ shall be refunded the pension contributions; former Police employees may request the refund of pension contributions.

Motion to process refunds within 30 days to former non-vested employees and future non-vested employees that leave city employment made by Peter Barber, seconded by John John, all in favor.

B. Discussion to add "days" to the full month increments for the buyback of military service. Motion for Ms. Marks to contact Mike Driscoll to determine if this this decision is within the board's authority made at the March 2016 meeting to discuss at the May 2016 meeting.

Per Mike Driscoll, the board does not have the authority to change the process the City current uses. Mike stated everywhere written, the ordinance as well as the collective bargaining agreement, refers to "months" not "days".

Motion to amend agenda to move item IV.C. to III.C. made by Paul Schroder, seconded by John John, all in favor.

- C. Discussion of disability retirement requirements.
Mike Driscoll reported the charter requires an IME for a non-service connected disability retirement.
Motion to reaffirm practice of sending non-service connected disability retirement applicants for an IME and to notify board on agenda made by Paul Schroder, seconded by John John, all in favor.
- D. Ms. Marks to provide a summary of the process and forms used to notify Department Heads when an eligibility list is to expire from the March 2016 meeting.
Brigid Marks summarized the process and presented the revised form to the board.

IV. New Business

- A. Applications for retirement:
 - 1. Gwen Kassab, Special Education Paraeducator - BOE, for a normal retirement effective April 16, 2016.
 - 2. Steven Lamantini, Police Sergeant, for a normal retirement effective May 15, 2016.
 - 3. Carl F. Dye, Police Officer, for a normal retirement effective May 22, 2016.
Motion to approve the above applications for retirement made by John John, seconded by Peter Barber, all in favor.
 - 4. Mark R. Gladue, Light Equipment Operator, for a normal retirement effective September 10, 2016.
Motion to table the above application for retirement made by Peter Barber, seconded by John John, all in favor.
- B. Pension calculation:
 - 1. James Semmelrock, retired April 8, 2016. His pension is calculated for an annual amount of \$42,404.39. His application for retirement was approved at the December 2015 meeting.
 - 2. Paul Winslow, retired May 7, 2016. His pension is calculated for an annual amount of \$38,079.54. His revised application for retirement was approved at the April 2016 meeting.
 - 3. Peter Ververis, retired April 2, 1999. His pension is calculated for an annual amount of \$29,803.28. His deferred pension was approved at the March 2016 meeting.
Motion to approve the pension calculations made by John John, seconded by Peter Barber, all in favor.
- C. New Employee(s):
Motion to acknowledge the new employees made by John John, seconded by Scott Suplita, all in favor.

NAME	POSITION	DATE OF HIRE	CITY/STATE
Matthew Lefevre	Laborer	4/18/2016	Moosup, CT

- D. Employee(s) to be admitted into the City of Norwich Employees' Retirement Fund:
 Motion to admit the following employees into the City of Norwich Employees' Retirement Fund made by John John, seconded by Peter Barber, all in favor.

NAME	POSITION	DATE OF HIRE	ACADAMY GRAD DATE	PROBATION PERIOD UP:	REQUEST /EVAL RECEIVED:
James Watts	Police Officer	10/2/2014	3/19/2015	3/18/2016	3/22/2016
Tyler Smith	Police Officer	10/2/2014	3/19/2015	3/18/2016	3/22/2016
James Mastroianni	Police Officer	10/2/2014	3/19/2015	3/18/2016	3/22/2016
Lakisha Chinn	Paraeducator-BOE	11/18/2015	n/a	4/26/2016	4/27/2016
Sarah Toof	Paraeducator-BOE	11/18/2015	n/a	4/26/2016	4/27/2016
Tony Rizzi	Apprentice Lineworker-NPU	11/2/2015	n/a	5/1/2016	4/25/2016
William Bowman III	Apprentice Lineworker-NPU	11/2/2015	n/a	5/1/2016	4/25/2016
Thomas Finn	Materials Manager-NPU	11/2/2015	n/a	5/1/2016	5/6/2016
Kristen Redman	Paraeducator-BOE	12/7/2015	n/a	5/5/2016	5/6/2016
Rebecca Zubritsky	Paraeducator-BOE	12/7/2015	n/a	5/10/2016	5/11/2016

Motion to add two agenda items under the **suspension of rules** made by John John, seconded by Peter Barber, all in favor.

- F. The City Manager has submitted Ryan Thompson's evaluation.
 Motion to acknowledge receipt of the evaluation made by Paul Schroder, seconded by John John, all in favor.
- G. The request to extend the eligibility list for Heavy Equipment Operator has been withdrawn by Ryan Thompson, Director of Public Works.
 Motion to acknowledge the withdrawal of the eligibility list made by Paul Schroder, seconded by John John, all in favor.

V. Correspondence

None.

VI. Adjournment

Motion to adjourn made by Paul Schroder, seconded by John John, all in favor.
 Meeting was adjourned at 7:06 pm.

Respectfully submitted,



Sandra Pimentel, Secretary