

**CITY OF NORWICH
NORWICH PUBLIC PARKING COMMISSION**

The following are the minutes of the regular meeting of the Public Parking Commission held at 5: 00 p.m., May 17, 2016 at the Buckingham Memorial Building.

PRESENT: Ms. Joanne Philbrick, Mr. H. Tucker Braddock, Mr. Jeff Lord,
And Mr. Sean Ryan.

ABSENT: Mr. William Nash and Mr. John Salomone

Mr. Braddock called the meeting to order at 5:04pm, noting a quorum was present.

PUBLIC COMMENT:

Ms. Micelli's protest was discussed.

On a motion made by Mr. Ryan, second by Mr. Lord, the Commission voted to waive the penalty, but the original fine is due and payable. The vote was 3 in favor, 1 against.

Motion passed

MINUTES:

On a motion made by Mr. Lord, second by Mr. Ryan, the Commission voted to accept the minutes of the special meeting of March 29, 2016 as submitted.

The vote was unanimous.

FINANCIAL REPORTS & BILLS TO BE PAID:

A motion was made by Mr. Ryan, second by Mr. Lord to accept the financial reports and accounts payable reports for:

March & April 2016

The motion was voted on and passed unanimously.

NEW BUSINESS:

BUDGET 2016/2017

After a brief discussion, a motion was made by Mr. Lord to approve the budget as submitted. The motion was second by Mr. Ryan.

The Commission members voted unanimously to approve the budget for 2016/2017.

TASTE OF ITALY SCHEDULE

Commission members were provided with correspondence from Italian Heritage Committee and DPW, relating to scheduled activities and closures of Howard T. Brown Park.

Informational only, no action necessary.

VIADUCT LEASE:

After discussion, it was determined that the lease with Nassi realty would be extended for a 5 year term. Ms. Rizzuto will forward the information to Corporation Counsel for preparation. When the new lease is drafted, it will be distributed to the Commission members for final approval.

A motion was made by Mr. Lord, second by Ms. Philbick, to go ahead with the lease renewal. Motion passed unanimously.

The Commission voted on and passed the motion unanimously.

PARKING TOP LEVEL/ MAIN ST GARAGE

A proposal was brought forward by Mr. Braddock to consider allowing vehicles to park on the top level of the Main St Garage for 8 hours/day.

After discussion, it was determined to leave the time limit as it is throughout the garage. The members felt that 4 hours/day, at no cost, is quite fair.

No action taken.

ADJOURNMENT:

Motion made to adjourn by Ms. Philbrick, second by Mr. Lord, voted on and passed unanimously.

Meeting was adjourned at 5:35 pm

Respectfully Submitted,

Judith A. Rizzuto, Administrator
Norwich Public Parking Commission