

To: NGCA Members
From: Barney Caulfield, Chairman NGCA
Re: Minutes of NGCA monthly meeting of April 20, 2016

Members Present

Bernard Caulfield
J.P. Mereen
Richard Podurgiel
Michael Driscoll
Richard Strouse
David DiBattista
Charles Whitty

Others Present

Bruce Morse, Superintendent
Sandra Kuchta, Finance Department
Bob Malouf, Member's Club

Call to Order

- Chairman Caulfield called the April 20, 2016 meeting of the Norwich Golf Course Authority to order at 7:00 p.m.

Minutes

- A motion to receive and approve the minutes of the March 16, 2016 meeting was made by Mr. Mereen, seconded by Mr. Podurgiel, and approved unanimously.

Financial Report

Sandra Kuchta presented the financial report.

Revenues for the month of March 2016 were \$232,970.61 compared to budgeted revenues of \$144,231.99, \$88,738.62 over budgeted revenues and \$151,295.61 over March 2015 revenues.

Year to date revenues for March 2016 were \$297,164.71 compared to budgeted revenues of \$190,307.08, \$106,857.63 over budgeted revenues and \$188,323.21 over year to date March 2015 revenue.

Expenses for the month of March 2016 were \$76,879.95, compared to budgeted expenses of \$83,036.35, \$6,156.40 under budgeted expenses and \$16,275.40 over March 2015 expenses.

Year to date expenses for March 2016 were \$189,188.91 compared to budgeted expenses of \$198,525.85, \$9,064.94 under budgeted expenses and \$15,158.61 over year to date March 2015 expenses.

Revenues exceeded expenses in the month by \$156,098.66. Revenues exceeded expenses year to date by \$107,975.80. In budgeting for 2016, expenses were budgeted to exceed revenues through March 31, 2016 by \$7,946.77, the actual results achieved in 2016 being better than the budgeted anticipation by \$115,922.57.

Cash balance at the end of March 2016 was \$137,988.13.

Ms. Kuchta noted that some of the expense items and revenue items may reflect timing differences in payments but, even after taking the same into account, it has been a good year to date from a fiscal perspective.

A motion to receive the financial report was made by Mr. DiBattista, seconded by Mr. Strouse, and approved unanimously.

Caddy Shack

Ms. Kuchta also reported on the status of the Caddy Shack restaurant lease. The restaurant had a credit balance of \$750 through the end of March and has paid \$4,000 in April via a card swap. There is a balance of \$1,000 due on the April lease as of April 20, 2016.

COMMITTEE REPORTS

- **Chairman's Report**

Chairman Caulfield noted first that the weather has been warming, the trees are budding, and the course is looking good and playing well.

Representatives of ALTA Environmental Corporation will be at the course on Friday, April 22, 2016 as part of an investigation of the potential to develop an irrigation water supply at the course.

Striping of the parking lot is to take place on May 2, 2016.

- **Greens Committee**

Work on the cart path adjacent to the 7th tee is planned and will proceed as scheduling allows.

- **Planning Committee**

No report presented.

- **Marketing Committee**

No report presented.

- **Beautification Committee**

Mr. Podurgiel extended his appreciation to Mr. Morse for the beautification work done to date including mulching.

- **Budget Committee**

No report presented.

- **Superintendent's Report**

Mr. Morse has hired a temporary employee to work through the end of May to assist with the pressures of maintaining the course given the early start to the golf season. He asked the Authority to consider funding this position beyond the end of May.

The water meters were installed with water availability for use on the course established on April 18, 2016. During the process it was noted that two of the control lines had been chewed through by mice and repairs were required.

The greens are quite hard and fast at this point. Now that the greens will be watered they will become softer and slower. The greens will be plugged on May 2, 2016 and the course will be closed during the operation.

- **Pro Manager's Report**

In the absence of Mr. Svab, Chairman Caulfield presented two prepared reports. Membership monies received or committed through April 18, 2016 were \$304,760. There has been an increase in the number of junior members and one tournament has been moved from May 12 to June 26 to be an afternoon shotgun. On June 26 the Member Guest Tournament will also be held as a morning shotgun tournament.

Total memberships through April 18, 2016 were 217 members in different categories.

Mr. Svab recommends we upgrade the surveillance system at the maintenance building, clubhouse and parking area by the addition of three cameras and a

changeover of all cameras to high definition cameras. He has received a price of \$800 for this work.

A motion was made by Mr. DiBattista, seconded by Mr. Podurgiel, to appropriate and authorize spending of up to \$800 for the enhancements to course security as suggested by Mr. Svab.

- **Member's Club**

No report presented.

Adjournment

A motion to adjourn the meeting was made at 7:57 p.m. by Mr. DiBattista, seconded by Mr. Podurgiel, and approved unanimously.