

**CITY OF NORWICH
NORWICH PUBLIC PARKING COMMISSION**

The following are the minutes of the Special Meeting of the Public Parking Commission held at 5: 00 p.m., March 29, 2016 at the Buckingham Memorial Building.

PRESENT: Ms. Joanne Philbrick, Mr. Tucker Braddock, Mr. Jeff Lord,
Mr. William Nash, Mr. Sean Ryan and Mr. John Salomone.

ABSENT:

ALSO ATTENDING: Mr. Michael Cunningham and Mr. Elie Pallandre, representing Artspace

Mr. Braddock called the meeting to order at 5:00 pm, noting a quorum was present.

PUBLIC COMMENT:

NONE

MINUTES:

On a motion made by Mr. Lord, second by Mr. Nash, the Commission voted to accept the minutes of the regular meeting of July 21, 2015 as submitted.

The vote was 4 –Aye, 2- Abstention (Ms. Philbrick and Mr. Salomone)

FINANCIAL REPORTS & BILLS TO BE PAID:

A motion was made by Mr. Salomone, second by Mr. Lord to accept the financial reports and accounts payable reports for:

July 2015 – February 2016

The motion was voted on and passed unanimously.

NEW BUSINESS:

Mr. Michael Cunningham & Mr. Elie Pallandre /ARTSPACE representatives

The Artspace parking lease is renewable in 2016. Mr. Cunningham and Mr. Pallandre addressed the Commission with their request to modify the current agreement.

The Commission members engaged in discussion with the Artspace representatives, and as a result of the discussion, it was decided to create a subcommittee of 3 Parking Commission members to negotiate the terms of the lease renewal with the Artspace representatives.

A motion was made by Mr. Nash to create a subcommittee to negotiate with Artspace. The members of the subcommittee will be Mr. Nash, Mr. Ryan and Mr. Salomone. The motion was seconded by Mr. Salomone. The members voted unanimously to pass the motion.

Findings of the subcommittee will be presented to the full Commission in September of 2016. The new lease will be effective January 1, 2017.

2016 MEETING SCHEDULE:

No action necessary. Informational only.

ELECTION OF OFFICERS:

The members nominated Mr. Braddock and Mr. Lord, as co-chairs.

Ms. Philbrick made a motion to name Mr. Braddock as co-chair of the Parking Commission. Mr. Nash seconded the motion. The members voted unanimously to elect Mr. Braddock as co-chair.

Mr. Nash made a motion to name Mr. Lord as co-chair of the Parking Commission. Ms. Philbrick seconded the motion. The members voted unanimously to elect Mr. Lord as co-chair.

EXPRESS ZONE / MAIN STREET:

A request was forwarded to the Commission by business owners on Main Street. These businesses are located on the block from City Landing to Courthouse Square.

In order to alleviate some parking issues, they requested that an Express Zone be placed on this stretch of Main Street. The express zone now located in front of the Harp & Dragon will be moved to the City Landing area. The parking area in front of the Harp & Dragon will be restored to 2 hour parking.

A motion was made by Mr. Salomone to grant the request and move the express zone. The motion was seconded by Mr. Lord. The members voted unanimously to pass the motion.

CANCELLATION JULY 2016 MEETING:

A request was made by Ms. Rizzuto to cancel the July 2016 meeting.

A motion was made by Ms. Philbrick and second by Mr. Nash, to cancel the July 2016 meeting of the Parking Commission. Motion voted on and passed unanimously.

ADJOURNMENT:

Motion made to adjourn by Mr. Braddock, second by Mr. Lord. Voted on and passed unanimously.

Meeting was adjourned at 5:45 pm

Respectfully Submitted,

Judith A. Rizzuto, Administrator
Norwich Public Parking Commission