

A regular meeting of the Council of the City of Norwich was held March 21, 2016 at 7:00 PM in Council Chambers. Present: Mayor Hinchey, Aldermen Nystrom (arrived at 7:05 PM), Philbrick, Braddock, Gould, Martin and Nash. City Manager Salomone and Corporation Counsel Michael Driscoll were also in attendance. Mayor Hinchey presided.

Ald. Martin read the opening prayer and Ald. Philbrick led the members in the Pledge of Allegiance.

Mayor Hinchey called for citizen comment.

Susan Goldman, 35 Sherwood Lane, spoke about the upcoming tough budget issues. She suggested consolidation citywide to include Board of Education, Public Utilities etc. and to take a closer look at the healthcare program to see if there could be a cost savings there as well.

Elanah Sherman, 65 Cedar St., advocated creating an "Open Space" commission and explained how advantageous it would be on several levels for the City.

Stacy Cottle, 21 Mannechor Ave., explained that she attended a program provided by Human Services "Voices for Families". She said skills learned in that program enabled her to speak tonight to the council and explained what a wonderful program it was. She doesn't want to see the Human Services budget cut.

Sam Browning, 671 Scotland Rd., agreed with the Susan Goldman's comments and wants to see cross training and job sharing across the city.

Glenn Carberry, 27 Greenwich Court, explained his concern about the City Planner position that will soon be vacant. He expressed the importance of hiring a person for this position with extensive knowledge of Norwich with respect to zoning. He requested that the city tap into the people and entities that have knowledge and expertise in the field and are familiar with Norwich zoning etc. be involved in the hiring process.

Rodney Bowie, 62 Roosevelt Ave. thanked the Council for going through the budget and requested them to keep the school budget spending down.

Roberta Paro, 246A Yantic St. spoke in favor of "Open Space" she listed many reasons for the need for open space.

John Lavangie, 85 Lawler Lane, requested that the City Manager give oral presentations of his report at Council meetings and suggested that at least one representative of the Council participate in Union negotiations.

Shiela Hayes, 288 Central Ave. suggested the consolidation of the Boards and Commission. She also referred to the Charter section titled Public Welfare reminding us of what is in our Charter. She also stressed the importance of education in the birth to eighth grade years.

Beryl Fishbone, 19 Bliss Place, reminded the Council of their pledges of working together as a team with each other and the various boards and commissions including the Board of Education. She stressed that teamwork is paramount.

David Crabb, 47 Prospect St., spoke about the comparisons of Connecticut to New Jersey and said that New Jersey seems to be doing better than Connecticut. He also noted the problems with the national education system.

Mayor Hinchey declared citizen comment closed.

Mayor Hinchey called for a Public Hearing on AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF NORWICH ACCOMPANYING THE ZONING ORDINANCE OF THE CITY OF NORWICH BY CHANGING A TRACT(S) OR PARCEL(S) OF LAND ON 27 & 51 NORWICH AVENUE FROM GENERAL COMMERCIAL (GC)/MULTI-FAMILY (MF) TO GENERAL COMMERCIAL (GC).

The Assistant City Clerk read the letter from the Commission on the City plan.

CITY OF NORWICH
Commission on the City Plan
23 Union Street, Norwich, CT 06360
Telephone: (860) 823-3739, Fax: (860) 823-3741

Ralph Page, Chairman

February 25th, 2016

TO: THE HONORABLE MAYOR AND ALDERPERSONS OF THE COUNCIL OF THE CITY OF NORWICH

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF NORWICH ACCOMPANYING THE ZONING ORDINANCE OF THE CITY OF NORWICH BY CHANGING A TRACT(S) OR PARCEL(S) OF LAND ON 27 & 51 NORWICH AVENUE FROM GENERAL COMMERCIAL (GC)/MULTI-FAMILY (MF) TO GENERAL COMMERCIAL (GC).

At the meeting of the Council of the City of Norwich (Council) held **February 16th, 2016**, the ordinance described above was introduced and referred to the Commission on the City Plan (CCP) for a report pursuant to Chapter XV, Section 4 of the City Charter.

The Commission on the City Plan, at its **February 24th, 2016** special meeting reviewed the above-referenced referral.

Seated were Chairman Ralph Page, Art Sharron and Les King.

After careful consideration, the Commission voted unanimously to forward a **FAVORABLE** recommendation to the Council.

In reaching the favorable recommendation, the Commission determined that the proposed map amendment was consistent with the Plan of Conservation and Development. This change advances the City's economic development goals of increasing the grand list and creating growth opportunities.

Respectfully submitted,

Ralph Page, Chairman

RP/dd

Pc: City Clerk, City Manager, ZEO

Speaking in favor:

William Sweeney, TCORS law firm, submitted the return receipt cards from the certified mailings of the proposed zoning change of the abutters. He explained the reason for this zone change and referred to a map showing the existing and proposed change. He explained the reasons for the change are of a housekeeping nature and a positive change to help develop this area with more commercial/retail options in the future.

Speaking in opposition: None.

There being no further speakers Mayor Hinchey declared the public hearing closed.

Mayor Hinchey called for the second reading and action on the proposed ordinance listed below.

Upon a motion Ald. Nystrom, seconded Ald. Philbrick, it was unanimously voted to waive the reading of the full text and incorporate it into the minutes.

Motion of Ald. Braddock, seconded by Ald. Gould, to adopt the following ordinance introduced by Ald. Nash and Ald. Braddock.

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF NORWICH ACCOMPANYING THE ZONING ORDINANCE OF THE CITY OF NORWICH BY CHANGING A TRACT(S) OR PARCEL(S) OF LAND ON 27 & 51 NORWICH AVENUE FROM GENERAL COMMERCIAL (GC)/MULTI-FAMILY (MF) TO GENERAL COMMERCIAL (GC)

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORWICH:

That the following map of the City of Norwich accompanying the Zoning Ordinance of the City of Norwich be and the same is hereby amended so that the following tract(s) or parcel(s) of land located on 27 & 51 Norwich Avenue is changed from General Commercial (GC)/Multi-Family (MF) to General Commercial (GC), said parcel(s) of land being more particularly described as follows:

SCHEDULE A27 Norwich Avenue

A tract of land, with the buildings thereon, situated on the easterly side of Norwich Avenue, in said Norwich, known as No. 27 Norwich Avenue, designated as Lots Nos. 7, 8, 9 and 10 and Nos. 17, 18, 19, 20, 21, 22, 23 and 24 on "Plan of Benham Hill Park, Scale 1" = 50', dated April 16, 1916" on file in Norwich Land Records, Plat Book 2, Page 46, described as follows:

Beginning on the easterly line of Norwich Avenue at the north-westerly corner of land of Stanley M. and Stella Walski (Lot No. 6 on said plan), and running thence northerly by the easterly line of Norwich Avenue 100 feet to the scutwesterly corner of Lot No. 11 on said plan, land of the grantees; thence by said grantees land, first easterly 100 feet, then northerly 129.2 feet and then easterly 101.3 feet to the northwesterly corner of the northerly end of Kent Street as shown on said plan; thence southerly by the westerly line of Kent Street about 187.3 feet to the northeasterly corner of other land of the grantor (Lot No. 25 on said plan); thence by said other land of the grantor, first westerly 100 feet and then southerly 25 feet to the northeasterly corner of said Walski land; and thence westerly by the northerly line of said Walski land 100 feet to the point of beginning.

Being the same premises conveyed to the grantor and Helen S. Benson by deed recorded in Vol. 256, page 387 of said Records. See Certificate Re Succession Tax recorded in Vol. 350, page 508 of said Records.

Excepting from this description land sold to the State of Connecticut for highway purposes by deed recorded in Vol. 195, page 207 of said Records.

Said premises are subject to an easement to the City of Norwich recorded in Vol. 354, page 132 of said Records and subject to a right of way to the City of Norwich, recorded in Vol. 394, page 134 of said records.

51 Norwich Avenue

FIRST TRACT: Three (3) certain lots, pieces or parcels of land lying, situate and being in the Town of Norwich, County of New London and State of Connecticut and more particularly described as being lots numbered fourteen (14), fifteen (15) and sixteen (16) in the Benham Hill Park Tract; the same in size and location to be in accordance with a map or plan of said tract now on file with the Norwich Land Records, Book of Plans No. 2, page 46, in and for said Town of Norwich except such portion of said lots as was conveyed by Cesidio G. Leone to the State of Connecticut by deed recorded in said Norwich Land Records, Book 195, page 164, and subject to such restrictions that are contained in last mentioned deed, to which reference is hereby made for a more particular description.

Reference a deed of Cesidio C. Leone dated July 14, 1931 and recorded in Norwich Land Records, Volume 196 at page 447.

SECOND TRACT: A certain tract or parcel of land, with all the buildings thereon, situated on the easterly side of Norwich Avenue, in said Town of Norwich, and bounded and described as follows, to wit: Beginning on the easterly side of Norwich Avenue at a merestone at the southwesterly corner of the land now or formerly of one Goyette and running easterly about three hundred forty-eight (348) feet to a merestone abutting southerly on land now or formerly of John Potter; thence northerly four and three-tenths (4.3) feet abutting easterly on land now or formerly of John Potter; thence northwesterly about three hundred fifty-nine and four-tenths (359.4) feet to a point on the easterly side of Norwich Avenue, one hundred feet northerly from the point of beginning abutting northeasterly on the land now or formerly of one Goyette; thence southerly along the easterly line of said Norwich Avenue one hundred (100) feet to the place of beginning. Being the same premises described in a certain deed from Dieu donne Donais to Alexina Donais dated September 14, 1925 and recorded in Norwich Land Records in Volume 179 at page 459; excepting, however, from the above described land, the land heretofore conveyed to the State of Connecticut, as appears on record.

Reference a deed of Alexina Donais dated July 23, 1931 and recorded in Norwich Land Records, Volume 196 at page 458.

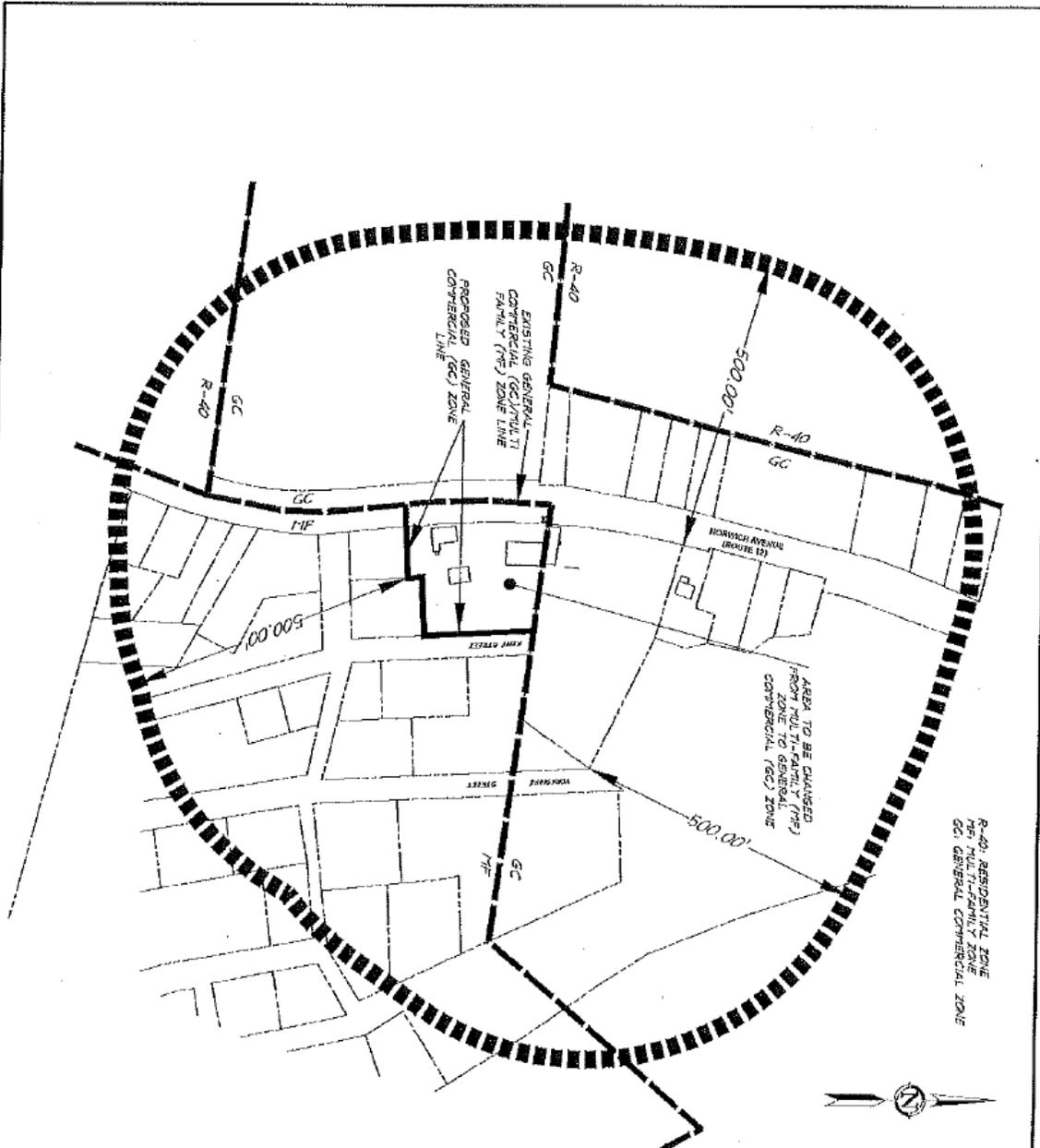
THIRD TRACT: A certain parcel of land located on Norwich Avenue, in said Norwich, consisting of an area of about seventy-five feet by one hundred feet and known as numbered 11, 12 and 13 on what is known as Benham Hill Park as shown on a plan of said Park on file in the Norwich Land Records, Book 2 of Plans, page 46, being the same premises described in a certain deed to Frank and Theresa Gaudreau from Edmund Cote dated December 22, 1922 and recorded in the Norwich Land Records, Book 168, page 301, excepting from these conveyed premises so much of said land as the State of Connecticut has taken for highway purposes in the improvement and changes of the Norwich-Putnam State Highway, so called.

Reference a deed of Frank and Theresa Gaudreau dated July 13, 1931 and recorded in Norwich Land Records, Volume 196, page 444.

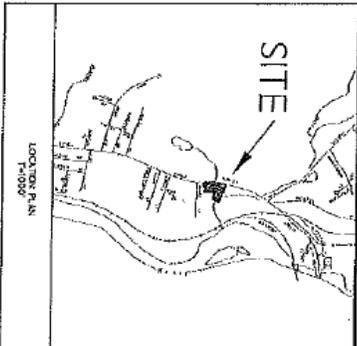
Subject to such restrictions as appear on record.

Being the same premises conveyed to William H. Sherman by warranty deed of William J. O'Brien dated March 18, 1965, and recorded in Volume 331, page 386 of the Norwich Land Records.

File: State/CAD/Drawings/2016/2016-03-01/2016-03-01-01.dwg Plot: 2016-03-01-01.dwg User: jay@norwich-ct.gov



R-40 RESIDENTIAL ZONE
 MF MULTIFAMILY ZONE
 GC GENERAL COMMERCIAL ZONE



CONTRACTOR:
 R. J. HANCOCK & SONS, INC.
 1000 ROUTE 1
 NORWICH, CT 06258
 TEL: 860-881-1111
 FAX: 860-881-1112
 WWW.RJHANCOCK.COM

DATE: 03/01/16

SCALE: 1" = 50'

PROJECT: COMMERCIAL BUSINESS ZONE CHANGE

OWNER: NORWICH AVENUE DEVELOPMENT LLC

DESIGNER: DESIGN PROFESSIONALS

PROJECT NO.: 16-001

SHEET NO.: 1 OF 1

NO.	DATE	REVISIONS	BY

COMMERCIAL BUSINESS
 51 NORWICH AVENUE
 NORWICH, CONNECTICUT

DESIGNED FOR:
 Norwalk Bed & Breakfast
 Planning & Management
 100 Boswell Avenue
 NORWICH, CT 06258
 PHONE: 860-881-1111
 FAX: 860-881-1112
 WWW.NORWALKBEDANDBREAKFAST.COM

Design Professionals
 1000 ROUTE 1
 NORWICH, CT 06258
 TEL: 860-881-1111
 FAX: 860-881-1112
 WWW.DESIGNPROFESSIONALS.COM

The above ordinance passed on a roll call vote 7-0.

Upon a motion of Ald. Braddock, seconded by Ald. Gould, it was unanimously voted to accept the letter of resignation from Joanne Philbrick from the Commission for Persons with Disabilities and thanking her for her service.

Upon a motion of Ald. Braddock, seconded by Ald. Gould, it was unanimously voted to accept the letter of resignation from Patrick McMahon from the Ethics Commission and thanking him for his service.

City Manager Salomone gave the following report:

To: Mayor and members of the City Council
From: John Salomone, City Manager
Subject: City Manager's Report
Date: March 21, 2016

Attached please find the tentative schedule for the fiscal year 2016-17 budget presentation. As you will note, the presentations have been spaced out to allow for more time to concentrate information provided by the individual departments.

Also attached is report summarizing the City's financial standing as of February 29, 2016. It provides a comparison of key financial indicators for this fiscal year against the past two fiscal years.

On Friday, March 11, I completed my plan to visit all the fire houses in Norwich, with a visit to the Yantic Fire Company. I also held a meeting with all the fire chiefs regarding the implementation of new fire house reporting software.

I met with the executive director and staff from ARC of New London County and was given a tour of their facility. I was impressed with the programs and services they provide through this facility for persons with intellectual and developmental disabilities in our community.

I attended the East Great Plain Fire House banquet, which afforded me the opportunity to meet members of the department. The hospitality extended to me was terrific.

On an interesting note, the Norwich Golf Course, which normally closes for 3-4 months over the winter season, was only closed for about 8 weeks this winter. According to Michael Svab, this was the shortest timeframe the course was ever closed, which is obviously good for the bottom line. The course closed on January 4, 2016 and reopened on March 4th.

Over the course of the last two weeks, I was involved in the following meetings:

- I met with Laura Hancock, a representative from the International City Managers Retirement Corporation to discuss deferred contribution retirement plans.
- I met with the president and vice president of the Greater Norwich Area Chamber of Commerce. I find this chamber to be very active and believe it is an asset to the city.
- I attended an informational session for the City of Norwich hosted by Norwich Free Academy. NFA board members met with the Mayor, several council members and myself.
- I met with representatives at the State of Connecticut Department of Transportation to discuss the roundabouts planned for Route 82.
- I met with representatives from the AFSCME Council 4 Local 2422 to continue collective bargaining negotiations and resolve issues of mutual interest.
- I attended a planning meeting for the East District Schoolhouse project.
- I attended the monthly board meetings for the Southeastern Connecticut Council of Governments (SECCOG) and the Southeast Area Transit (SEAT).
- I met with Gary Evans regarding the 2016 Community Development Block Grant Program as well as the Lead Abatement Grant.
- I was visited by Michael Aliano and staff from the American Group. I found the American Group to be very dedicated to the city and a good partner with us.
- I attended the Broad Street Neighborhood Watch Group meeting. Preparations are underway for a Targeted Attention Team Walk through the Broad Street neighborhood on April 9th.
- I met with staff to discuss the request from the Norwich Rotary to hold a carnival in the downtown Norwich area on Memorial Day weekend.
- I met with staff and actuaries to discuss the city's pension plan and how we can plan for future expenditures.
- I attended the monthly Public Works and Capital Improvements Committee meeting, welcoming back Ryan Thompson from military active duty.

I will be happy to discuss any of the above with you in further detail.

/jmk

Attachments (2)

**CITY OF NORWICH
OFFICE OF CITY MANAGER
3-17-16**

To: Mayor Debercy Hinchey & Members of Council
Subject: Schedule Budget Review, Public Hearings and Adoption of 2016-17
Budget
From: John Salomone, City Manager

Presented below is the schedule of budget reviews as well as upcoming Council meetings.

Monday, April 4, 2016 - Council Meeting - Council Chambers

7:30 PM Council Meeting - Council Chambers
City Manager's proposed budget presented.

Wednesday, April 6, 2016 Departmental Hearings – Council Chambers

6:30 PM Police
7:00 PM East Great Plain VFD
7:20 PM City Fire
7:50 PM Emergency Management
8:10 PM Laurel Hill VFD
8:25 PM Occum VFD
8:40 PM Taftville VFD
9:00 PM Yantic VFD

Monday, April 11, 2016– Departmental Hearings – Council Chambers

6:30 PM Finance/Treasurer/Assessor
6:55 PM City Manager/Mayor/Human Resources/Recreation
7:20 PM City Clerk/Elections
7:45 PM Planning & Neighborhood Services
8:10 PM Public Utilities

Wednesday, April 13, 2016 – Public Hearing – Council Chambers- City Hall

6:30 PM First Public Hearing – Council Chambers

Thursday, April 14, 2016 –Departmental Hearings-Council Chambers

6:30 PM Human Services
6:55 PM Otis Library
7:15 PM Public Works
7:45 PM Norwich Public Schools

Monday, April 18, 2016 – Council Meeting - Council Chambers

7:00 PM Council Meeting- Council Chambers

Monday, May 2, 2016 – Council Meeting - Council Chambers

7:30 PM Adoption of Council Preliminary Budget – Council Chambers

Monday, May 9, 2016 – Public Hearing- Council Chambers

7:00 PM Second Public Hearing - Council Chambers

Monday, May 16, 2016 – Council Meeting- Council Chambers

7:00 PM Council Meeting- Council Chambers

Monday, June 6, 2016 - Council Meeting - Council Chambers

7:30 PM Tentative date for Budget Adoption – Council Chambers

John Salomone
City Manager

- C: B. Barrett
- M. Driscoll
- J. Pothier
- T. Madeira

City of Norwich
Key Financial Indicators
February 29, 2016

The statistics below are as of February of the fiscal year listed.

Fiscal Year	General Fund Revenues			General Fund Salaries and Overtime			Health Insurance Fund			Workers' Compensation Fund		
	Actual	Budget	Percentage	Actual	Budget	Percentage	Assets	IBNR	Percentage	Assets	IBNR	Percentage
2014	92,264,312	115,906,191	79.60%	10,551,275	16,073,140	65.65%	2,008,310	1,327,197	151.32%	3,170,808	4,531,550	69.97%
2015	93,639,624	118,513,292	79.01%	10,923,841	16,677,938	65.50%	2,589,017	1,218,708	212.44%	3,382,798	4,531,550	74.65%
2016	99,496,042	121,124,499	82.14%	10,729,486	17,003,198	63.10%	1,326,393	932,518	142.24%	3,407,166	4,016,863	84.82%
What to look for	Actual Revenues collected as a percentage of Budget should be greater than 78% at this point in the fiscal year.			Actual Salaries & Overtime Costs as a percentage of Budget should be less than 66.7% at this point in the fiscal year.			Assets should be greater than Incurred but Not Reported (IBNR) estimated liability.			Assets should be greater than Incurred but Not Reported (IBNR) estimated liability. The City has been building up the WC assets over a number of years.		
Notes	Revenue variances have historically had the greatest impact on the General Fund's Unrestricted Fund Balance (UFB).			By capturing both salaries and overtime for all General City departments, any savings from vacant positions are netted against any increased costs from retirement payouts or event-related overtime.			Although the assets change throughout the year, the IBNR is only measured at the fiscal year end.			Although the assets change throughout the year, the IBNR is only measured at the fiscal year end.		
Comments for the Period	The increase in revenue collections is primarily due to the additional billing from the personal property audits.			The storm-related overtime has been significantly lower than the past few years. In addition, we have experienced some savings from positions that have been held vacant.			Norwich Public School's claims activity has outpaced the employer and employee contributions this year. However, as a whole, the fund continues to be above the IBNR levels.			The Workers' Compensation fund continues to steadily build towards the IBNR target.		

Mayor Hinchey called for citizen comment on resolutions.

Shiela Hayes, 288 Central Ave., spoke in support of the resolution she would like to see more local financial institutions be implemented and not sending our money out of the local area.

David Crabb, 47 Prospect St. felt that this resolution is incomplete.

Mayor Hinchey declared citizen comment on resolutions was closed.

Upon a motion of Ald. Gould, seconded by Ald. Braddock, it was unanimously voted to adopt the following resolution introduced by City Manager John Salomone.

WHEREAS, Chapter IX, Section 19 of the Charter of the City of Norwich states, “The city treasurer shall have custody of and disburse all funds belonging to the city and shall deposit the same in such banks and trust companies as may be designated by the council on recommendation of the chief executive officer by this charter;” and

WHEREAS, the term “bank” shall be construed as having the same meaning as “qualified public depository” as defined in Connecticut General Statutes Section 36a-330(8); and

WHEREAS, City Treasurer Michael Gualtieri requests that City Manager John Salomone, as chief executive officer of the City of Norwich, recommend additions to the list of banks and trust companies into which the City Treasurer may deposit funds.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWICH that the following be and hereby are added to the list of approved list of banks and trust companies into which the City Treasurer may deposit funds:

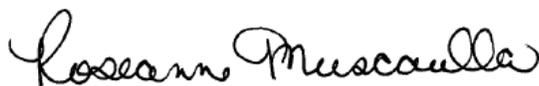
- Charter Oak Credit Union
- TD Bank, N.A.
- Broadridge Financial Solutions, Inc. (acquirer of Wilmington Trust)

Exhibit 1

Complete list of banks and trust companies into which the City Treasurer may deposit funds:

- | | |
|---|--|
| <ul style="list-style-type: none"> • American Freedom US Government Money Market Fund • Bank of America Corporation • Bank of New York • Broadridge Financial Solutions, Inc. (acquirer of Wilmington Trust) • Charles Schwab Trust Company • Charter Oak Credit Union • Chelsea Groton Bank • Citizens' Bank of Connecticut • Comerica Bank • Connecticut State Treasurer's Short Term Investment Fund | <ul style="list-style-type: none"> • Dime Savings Bank • Eastern Savings Bank • HSBC USA, Inc. • ING Bank N.V. • Liberty Bank • MBIA, Inc. • People's United • Putnam Bank • Savings Institute Bank & Trust • State Street Corporation • TD Bank, N.A. • UBS AG • US Bank • Webster Bank |
|---|--|

Upon motion to Ald. Gould, seconded by Ald. Braddock, it was unanimously voted to adjourn at 8:07 pm.



ASSISTANT CITY CLERK