

**CITY OF NORWICH  
DEPARTMENT OF PUBLIC WORKS**

February 21, 2017

**TO:** City Clerk  
**FROM:** Ryan E. Thompson, P.E., Director of Public Works  
**FILE #:** PWD 051-17  
**SUBJECT:** MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS COMMITTEE  
Approved

The regular meeting of the Public Works and Capital Improvements Committee was held on Tuesday, February 21, 2017 in the conference room at the Public Works Headquarters, 50 Clinton Avenue. Attendance was as follows:

**Committee Members**

Alderman Tucker Braddock (Chair)  
Alderwoman Stacy Gould  
Alderwoman Joanne Philbrick

**Administration**

Ryan E. Thompson, Director of Public Works  
Patrick J. McLaughlin, City Engineer  
Angelo P. Yeitz, Superintendent of Streets & Parks  
Suzanne Cicarelli, Recording Secretary  
Fred Allyn, Allyn Associates

**1. CALL TO ORDER**

The meeting was called to order at 7:58 a.m.

**2. APPROVAL OF MINUTES**

The minutes of the January 17, 2017 meeting were unanimously approved.  
(Motion: Philbrick, Second: Gould).

**3. CITIZEN COMMENT: Jill Fitzsche, Owner of Encore Justified**

- Spoke about the beautification of the stairwells in the Market and Main Street garages with high impact public art. This would be at no cost to the city. Ms. Fitzsche would be applying for grants.
- Ms. Fitzsche also spoke about the use of the "Brook Street yard" as a kickball field for the local youth. Again at no cost to the city.

**4. OLD BUSINESS:**

**a. Allowance of Dogs in Mohegan Park:**

After discussion this item was tabled until the March meeting to allow input from the Police and the Mohegan Park Advisory Committee.

**b. Public Works Updates: Mr. McLaughlin and Mr. Thompson both gave a brief updates on various Public Works projects.**

- Pleasant Street Bridge – a public information meeting will be held on February 22, 2017 at 7:00 pm in the Council Chambers. Estimated to start work at the beginning of the summer in 2018 and approximately 3 months to complete
- Sherman Street Bridge –It was discussed that the bridge "is not in a state of catastrophic failure". The weight limit has been reduced from 20 tons to 12 tons. All appropriate departments have been notified.
- Suunyside Bridge – City should be receiving the Design Agreement from the State shortly.

- Dunham Street – As of now project is awaiting funding, (LOTICIP grant money). The intent is to reconstruct the road and install sidewalks from West Main Street to Route 32. With this reconstruction a bicycle share lane will be marked.
- Vehicle Wash Facility – Brief discussion about cost. \$150k already allotted for the project with approximately \$250k still needed. Norwich Public Utilities will be contributing a portion of the construction money, as they did with the design.
- Mohegan Park Bathrooms – Design bids came in at about \$30k. Approximately another \$50k to 70k to demo the Monkey House and bathrooms and reconstruct the bathrooms.

**b. Disposition of Properties Owned by the City:** Mr. Allyn gave an update on various properties:

- 165 Prospect Street is set to close in 2 weeks
- 181 Hamilton Avenue, Mr. Allyn expressed there is a title issue so cannot proceed until this is cleared up.
- 109 Laurel Hill is set to close in 1 week.
- 13-15 South A Street had a total of 13 offers. The highest offer of \$43,600. Motion made by Alderwoman Gould and Seconded by Alderwoman Philbrick, unianamously approved.
- 19 Ward Street showings halted due to an unsafe beam. PW will go in and reinforce beam with lolly columns.
- 48 Hinckley Street has an offer of \$24,750. Motion made by Alderwoman Philbrick, Seconded by Alderwoman Gould, unanimously approved to accept.

**c. Cost Update of PW Securing City Owned Properties:** Mr. Thompson handed out two preliminary estimates of costs for Public Works crews to clean up 15 Park Street, \$14, 376 and to board up windows at 201 Main Street \$7,225. This money now comes out of the PW Streets and Parks materials and supplies budget. Alderwoman Gould said she would speak with the Comptroller, J. Pothier regarding setting aside money when a city owned property sells, a line item in the budget for PW to use.

**5. NEW BUSINESS:**

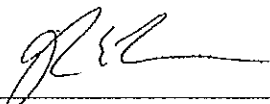
**a. Revisit Fence at Little Plains Park:** Alderman Braddock stated that he may have a contractor to donate his time to the fence at no cost to the city.

**b. Preparing Agendas for Upcoming Meeting:** Agreed upon if a PWC member would like to add something to the agenda, they would either email Mr. Thompson or Alderman Braddock prior to the agenda setting.

**6. OTHER BUSINESS:** None

**7. ADJOURNMENT**

The meeting adjourned at 9:25 a.m. by unanimous vote.  
(Motion: Gould, Second: Philbrick)

  
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Ryan E. Thompson, P.E.  
Director of Public Works

**Committee Members:**

Alderman Tucker Braddock (Chair), Alderwoman Joanne Philbrick, Alderwoman Stacy Gould  
Mayor and Members of the City Council  
City Manager  
Fred Allyn