

To: NGCA Members
From: Barney Caulfield, Chairman NGCA
Re: Minutes of NGCA monthly meeting of February 17, 2016

Members Present

Bernard Caulfield
J.P. Mereen
Charles Whitty
Richard Podurgiel
Michael Driscoll
Richard Strouse
David DiBattista

Others Present

Mike Svab, Pro Manager
Sandy Kuchta, Finance Department
Bob Malouf, Member's Club

Call to Order

- Chairman Caulfield called the meeting to order at 7:00 p.m.

Minutes

- A motion to approve the minutes of the January 20, 2016 meeting was made by Mr. Mereen, seconded by Mr. DiBattista, and approved unanimously.

Financial Report

Ms. Kuchta presented the financial report.

Revenues for the month of January 2016 were \$15,689.10 compared to budgeted revenues of \$10,214.69, \$5,474.41 over the budgeted revenues and \$6,727.60 over the January 2015 revenues.

The portion of revenues for the month of January 2016 credited to membership revenues include \$4,000 in corporate memberships and \$2,600 in purchased Play Packs.

Expenses for the month of January 2016 were \$54,147.56, compared to budgeted expenses of \$57,502.30, \$3,354.74 under budgeted expenses and \$1,671.16 over January 2015 expenses.

Expenses exceeded revenues in the month of January 2016 by \$38,458.46, \$8,829.15 over budget.

Cash balance at the end of January 2016 is in deficient by \$9,887.76.

The Caddy Shack lease for 2016 has been paid in full through the end of February 2016.

A motion to accept the financial report was made by Mr. Podurgiel, seconded by Mr. Whitty, and approved unanimously.

Caddy Shack

The Caddy Shack will open February 18, 2016 for Thursdays – Sundays until the course opens and the full schedule commences.

COMMITTEE REPORTS

- **Chairman's Report**

Chairman Caulfield reported on the proposals received by the Authority for the draining and/or removal of underground storage tanks. Proposals were received from three vendors. The Authority will contract with Service Station Equipment, Inc. to remove the remaining oil in the 2000 gallon tank at the clubhouse, estimated to be 600 gallons, and credit the Authority with .40¢ per gallon. It will also pump out any remaining oil in the 500 gallon tank located at the maintenance building and dispose of the remaining oil. It will remove and dispose of the 500 gallon tank and related materials pursuant to its proposal of February 1, 2016 at a cost of \$3,600. Excluded from this cost is any charge for paving and for a closure report prepared by a licensed environmental professional. The .40¢ per gallon price for the fuel removed from the 2000 gallon tank will be credited against the \$3,600 price.

A motion to appropriate \$3,600 for the work was made by Mr. DiBattista, seconded by Mr. Strouse and approved unanimously.

Chairman Caulfield reported on the arrangements made with ALTA Environmental per its proposal of October 21, 2015. Work has not yet started because of the weather.

Chairman Caulfield reported that we had had a water leak in the heating coil in the basement during the recent extremely cold weather. Repairs to the heating coil are being arranged and additional Styrofoam insulation will probably be used to prevent a recurrence.

- **Clubhouse Committee**

No report presented.

- **Greens Committee**

No report presented

- **Planning Committee**

No report presented.

- **Marketing Committee**

No report presented.

- **Beautification Committee**

No report presented.

- **Budget Committee**

No report presented.

- **Superintendent's Report**

Mr. Morse is on vacation and no report was presented.

- **Pro Manager's Report**

Mr. Svab reported that the Play Pack program has created interest and in his opinion is successful.

- **Member's Club**

No report presented.

Adjournment

A motion to adjourn was made at 7:15 p.m. by Mr. DiBattista, seconded by Mr. Podurgiel, and approved unanimously.