

**CITY OF NORWICH
DEPARTMENT OF PUBLIC WORKS**

February 19, 2016

TO: City Clerk
FROM: Ryan E. Thompson, P.E., Director of Public Works
FILE #: PWD 031-16
**SUBJECT: MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS
COMMITTEE APPROVED**

The regular meeting of the Public Works and Capital Improvements Committee was held on Tuesday, February 16, 2016 in Room 210 of Norwich City Hall, 100 Broadway. Attendance was as follows:

Committee Members
Aldерwoman Stacy Gould
Aldерwoman Joanne Philbrick

Administration
Ryan Thompson, P.E., Director of Public Works

1. CALL TO ORDER

The meeting was called to order at 8:06 a.m.

2. APPROVAL OF MINUTES

The minutes of the January 19, 2016 meeting were tabled to be approved in the March meeting (Motion: Philbrick, Second: Braddock).

- 3. CITIZEN COMMENT:** Mr. Khalsa, a local business owner and clergy of the local Sikh community, and other members of the Sikh community and who were involved with the installation of a Sikh plaque which had subsequently been removed were present. Mr. Khalsa gave a fifteen minute oral presentation about the significance of the event commemorated by the plaque and asked that the committee consider moving forward with installing the plaque again under the proper process.

4. OLD BUSINESS

a. Property Acquisition/Disposition – Reports and Recommendations:

Fred Allyn was unable to be present but provided the following via email:

- i) Offers made by one couple for four scattered parcels which total 0.34 acres and the buyer will be seeking to create off-street parking for apartments and commercial properties that they already own. The properties are

- (1) 9 Washington Street
- (2) 85 School
- (3) 92 School
- (4) And Washington lots

ii) The committee voted to recommend these offers for approval to the City Council.
(Motion: Gould, Second: Philbrick)

- b. **Public Works Strategic Plan Update:** Discussed ongoing plans for improved safety operations throughout the city.
- c. **Old Dog Pound Demolition:** Structure has been posted for demolition and hazardous material has been abated. Demolition will occur in March.

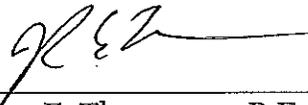
5. **NEW BUSINESS:**

- a. **Project Updates:** Thompson reviewed the list of projects and answered questions.
- b. **Sikh Community Plaque:** Thompson informed committee that a meeting had been called by the Mayor and Attorney Driscoll to discuss this event and recommended tabling any action till future sessions. (Motion to Table: Philbrick, Second: Gould)
- c. **City Owned Buildings Discussion:** Thompson informed committee of initiative to identify, classify, and prioritize all existing city owned properties and goals for proceeding with property maintenance and disposition in the future.
- d. **Proposed Change in Location for meetings:** Meetings will be held at the Public Works building at 50 Clinton Avenue moving forward. (Motion: Philbrick, Second: Gould).

6. **OTHER BUSINESS:**

7. **ADJOURNMENT**

The meeting adjourned at approximately 9 a.m.



Ryan E. Thompson, P.E.
Director of Public Works

Distribution

Committee Members:

Alderman Tucker Braddock (Chair)

Alderman Joanne Philbrick

Alderman Stacy Gould

Mayor and Members of the City Council

City Manager