

HISTORIC DISTRICT COMMISSION, NORWICH, CONNECTICUT

Minutes of January 18, 2017 Meeting

The regular meeting of the Historic District Commission was held on January 18, 2017 in Room 319, Norwich City Hall at 5:37 P.M.

Members Present:

Pamela Muccilli
Nancy O'Neil
Timothy Dowhan

Members Absent:

Scott Learned, Chairman (excused)
Judy Hamblen (excused)
Richard Guidebeck

I. Public Hearing:

COA 348 55 East Town Street – Octagonal Gazebo.

Homeowners have been a Zoning Permit (Z17-0008) for the proposed placement of the structure at the indicated location on the property. Upon further review, the homeowners have rescinded their request to reserve the right to substitute a 12'x12' sized gazebo option in place of the original 14'x14' application. Material: pressure treated structure with cedar shake roof. Homeowner provided additional pictures of the structure design from the developer and supporting documentation of the proposed structure. Base platform structure (crushed stone and/or concrete) to support the gazebo will be determined at installation based on a review of the landscape grading.

II. Regular Meeting:

The Regular Meeting convened at 5:45pm

A. Action on COAs:

COA 338 55 East Town Street – Octagonal Gazebo

- Discussion of the COA was opened on motion by Ms. O'Neil, seconded by Mr. Dowhan. Homeowners indicated the gazebo would be stained a shade of red to match either the existing color of the house or the barn. Upon completion of discussion, a vote to approve the COA as written was passed unanimously.

B. Minutes:

Upon review of the meeting minutes from the last meeting held on October 19, 2016, a motion to accept minutes as written was made by Mr. Dowhan, seconded by Ms. O'Neil, and was passed unanimously.

C. Chairman's Report:

No inputs were provided by the Chairman.

D. Old Business:

- Ms. Muccilli noted that while an honoree had been selected, no preservation award was presented in 2015 due to subsequent transition and illness of board members. Upon further discussion, a motion was made by Mr. Dowhan, seconded by Ms. O'Neil that the HDC present the 2016 historic preservation award to the previous selected 2015 property ('Sachem Street bungalow'). Presentation to be at a future date subject to plaque generation and City Council availability. The motion passed unanimously.
- No notification has been received from the city on board nominations and appointments presented and under consideration.

E. New Business:

- It was noted that HDC procedures seem to lack an informal 'follow up' step on recent COAs passed with a review of subsequent implementation. Members indicated a desire to discuss this issue at the next meeting where potential solutions could be presented and discussed further.
- Due to recent proposed HDC membership transition, members expressed the desire for discussion at next meeting on potentially moving the regular scheduled meeting dates to best accommodate the availability of members. It is suggested that the HDC members, alternates, and candidates be prepared to discuss at that time (and/or provide their schedules if unable to attend, if possible).

F. Next Meeting:

The next regular meeting is scheduled for February 15, 2016 at 5:30pm

F. Adjournment:

On motion made by Ms. O'Neil, seconded by Mr. Dowhan, the meeting adjourned at 6:30pm.

Respectfully submitted
Scott Learned
Chairperson

SL/td

