

**CITY OF NORWICH
DEPARTMENT OF PUBLIC WORKS**

January 17, 2017

TO: City Clerk
FROM: Patrick J. McLaughlin, City Engineer
FILE #: PWD 008-17
SUBJECT: MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS COMMITTEE
Draft

The regular meeting of the Public Works and Capital Improvements Committee was held on Tuesday, January 17, 2017 in the conference room at the Public Works Headquarters, 50 Clinton Avenue. Attendance was as follows:

Committee Members

Alderman Tucker Braddock (Chair)
Alderwoman Stacy Gould
Alderwoman Joanne Philbrick

Administration

Patrick J. McLaughlin, City Engineer
Suzanne Cicarelli, Recording Secretary
Fred Allyn, Allyn Associates

1. CALL TO ORDER

The meeting was called to order at 7:57 a.m.

2. APPROVAL OF MINUTES

The minutes of the December 19, 2016 meeting were unanimously approved.
(Motion: Gould, Second: Philbrick).

3. CITIZEN COMMENT: None

4. OLD BUSINESS:

a. Public Works Updates: Mr. McLaughlin gave a brief update on various Public Works Projects

- Ice Rink Roof will be rebid in the spring
- MS4 Storm Water Permit currently interviewing various consultants
- McLaughlin advised the committee that the City lost its LOCIP funding for the current year which was being utilized for the paving of our roads.
- McLaughlin also informed the Committee that the City will be receiving \$192,000 from retainage from the landfill grant

b. Disposition of Properties Owned by the City: Mr. Allyn gave an update on various properties:

- 165 Prospect Street and 181 Hamilton Ave. awaiting signed agreements from the City
- 109 Laurel Hill has a cash offer in hand for \$17,000. Motion made to recommend to Council for sale unanimously approved.
(Motion: Braddock, Second: Gould)
- 13-15 South A Street list for \$25,700
- 19 Ward Street list for \$18,250
Motion made to have Mr. Allyn list both 13-15 South A Street and 19 Ward Street for the above amounts unanimously approved. (Motion Philbrick, second Gould)

- 19 North Cliff recommended that it be demolished, contingent on funds. Tabled until next meeting .
- 347 Central Ave appeared to be “occupied”. Further looking into needed. Tabled until next meeting.

c. Draft Procedure Management and Disposition of City Acquired Property: Mr. Braddock described an alternative procedure for the disposition of City properties. After a lengthy discussion, it was decided to be tabled until February PWC meeting.

d. Memorial Brick Pavers in Ruggles Courtyard:

Ms. Gould and Mr. Braddock agreed that the Placques and Monuments Committee will come up with a short form for approval of the wording on brick pavers.

5. NEW BUSINESS:

a. Allowance of dogs at the parks in the City:

Committee seemed acceptable to the idea. Discussion regarding the cleaning up after dogs if an owner does not comply, insurance, etc. Further inquiry into all this needed. Tabled.

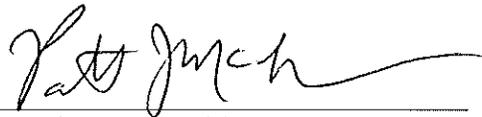
b. Capital Improvement Projects:

Mr. McLaughlin distributed the 5 year Capital Improvement Plan, which the Public Works Department had prepared as part of the annual budget process. No action was necessary at this time.

6. OTHER BUSINESS: None

7. ADJOURNMENT

The meeting adjourned at 8:59 a.m. by unanimous vote.
(Motion: Braddock, Second: Gould)



Patrick J. McLaughlin
City Engineer

Committee Members:

Alderman Tucker Braddock (Chair), Alderwoman Joanne Philbrick, Alderwoman Stacy Gould
Mayor and Members of the City Council
City Manager
Fred Allyn