

Minutes for Norwich Baseball Stadium Authority
Meeting minutes
Wednesday, January 11, 2017 (6:00 p.m.)
City Hall, Norwich

1. Call to Order by Chairperson, Mike Jewell **MJ** (6:00 p.m.)

NBSA Members Present: Michael Jewell, **MJ**; Gary Carignan; **GC**; Peter Slocum **PS**; Gary Schnip, **GS**; Robert Reed **RR**; Sean Ryan, **SR**; Matthew Fortin, **MF**

Members Absent: Bob Demars, **BD**; Tom Cummings; **TC**

Also Present: CT Tigers Representative – Dave Schermerhorn; **DS**

2. Review of December 14 2016 NBSA meeting minutes: Motion made by **MF** seconded by **SR** passed (6-0) to accept meeting minutes as presented. Amended minutes corrected minutes to reflect initials of Peter Slocum to **PS** not **PC** in #8.
3. Public Comment: None
4. Chairman's Report/Correspondence: **MJ** reported he had not received or sent any correspondence
5. Budget Committee – Sandy Kuchta provided December 2016 financials prior to meeting.
6. Operations Committee: Stadium update: **GS** reported that the netting issue is being addressed. Must evaluate the secure point on the dugout from JayFro. **TC** will have a structural engineer evaluate the re-positioning in order to determine if it is close to the recommendation of league specifications.
7. Organizations Monthly report **DS**- not much going on. The CT Tigers staff is working on sales for upcoming season.
8. Old Business: Mike Driscoll correspondence to Miles Prentice to initiate a meeting with CT Tigers on outstanding items.

GS met with Public Works department as an option to seal but it does not appear to be a viable option. **GS** suggested a design PO be issued to Fred Marzac but had not been issued by City of Norwich Purchasing yet. Need to investigate by contacting City Purchasing department for status.

Yard Goats income from the stadium profit sharing is approximately \$1500

9. New Business: **none**

10. Adjournment: Motion made by **SR** seconded by **MF** to adjourn the meeting.
Motion passed unanimously (6-0) at 6:35 p.m. Next meeting: February 8, 2017
at 6:00 p.m. to be held at City Hall.

Submitted by Gary Carignan

EVENT:

Dodd Stadium to Host Hartford Yard Goats
June 1, 2, 3, 6, 25, 26 2016

	Double		Rain Out		Double		Double	
	1-Jun	2-Jun	3-Jun	5-Jun	6-Jun	25-Jun	26-Jun	
Revenues:								
Gross Admission Receipts	\$ 2,799.00	\$ 1,618.00	\$ 3,422.00		\$ 2,280.00	\$ 3,726.00	\$ 2,283.00	
Parking Fees	\$ 300.00	\$ 288.00	\$ 506.00		\$ 304.00	\$ 431.00	\$ 430.00	
Total Revenues:	\$ 3,099.00	\$ 1,906.00	\$ 3,928.00		\$ 2,584.00	\$ 4,157.00	\$ 2,713.00	
Direct Costs:								
Direct Labor	\$ 301.54	\$ 282.26	\$ 304.57	\$ 9.14	\$ 203.61	\$ 346.11	\$ 312.78	
Parking / Users / Ticket Takers	\$ 76.03	\$ 47.33	\$ 68.74		\$ 48.77	\$ 43.20	\$ 36.00	
Box Office	\$ 160.00	\$ 40.00	\$ 80.00		\$ 160.00	\$ 160.00	\$ 80.00	
Bat Boys	\$ 69.79	\$ 74.21	\$ 72.86	\$ 45.60		\$ 124.32	\$ 39.65	
Grounds Crew	\$ 233.60	\$ 231.36	\$ 212.00	\$ 100.80	\$ 173.70	\$ 197.35	\$ 113.39	
Maintenance Crew	\$ 290.00	\$ 145.00	\$ 145.00		\$ 290.00	\$ 290.00	\$ 145.00	
Press Box & Mascot	\$ 360.00	\$ 180.00	\$ 180.00		\$ 360.00	\$ 360.00	\$ 180.00	
Security / EMT	\$ 75.00	\$ 37.50	\$ 37.50		\$ 75.00	\$ 75.00	\$ 37.50	
Scoreboard Operator - Timing is Everything	\$ 25.50	\$ -	\$ 115.50		\$ -	\$ 142.50	\$ -	
Ticket Rebate to Yard Goats	\$ 254.58	\$ 147.15	\$ 311.25		\$ 207.40	\$ 338.79	\$ 207.37	
Admissions & Dues Tax (State)	\$ 249.19	\$ 298.21	\$ 274.81		\$ 118.49	\$ 455.23	\$ 195.36	
Additional Utilities (Electricity)	\$ 55.72	\$ 55.72	\$ 55.72		\$ 55.72	\$ 55.72	\$ 55.72	
Additional Utilities (Water)	\$ 2,150.95	\$ 1,538.74	\$ 1,857.95	\$ 155.54	\$ 1,692.69	\$ 2,588.22	\$ 1,402.77	
Total Direct Costs:	\$ 948.05	\$ 367.26	\$ 2,070.05	\$ (155.54)	\$ 891.31	\$ 1,568.78	\$ 1,310.23	
Gross Profit								

TOTAL	\$ 16,128.00
Gross Admission Receipts	\$ 2,259.00
Parking Fees	\$ 18,387.00
Total Revenues:	
Direct Labor	\$ 1,760.01
Parking / Users / Ticket Takers	\$ 320.07
Box Office	\$ 680.00
Bat Boys	\$ 319.82
Grounds Crew	\$ 946.65
Maintenance Crew	\$ 1,305.00
Press Box & Mascot	\$ 1,620.00
Security / EMT	\$ 337.50
Scoreboard Operator - Timing is Everything	\$ 283.50
Ticket Rebate to Yard Goats	\$ 1,466.54
Admissions & Dues Tax (State)	\$ 1,591.28
Additional Utilities (Electricity)	\$ 334.33
Additional Utilities (Water)	\$ 10,964.70
Total Direct Costs:	\$ 7,422.30
Gross Profit	

Amount due NBSA	\$ 742.23
10% of Profit	
Total Due NBSA:	\$ 742.23

EVENT: **Dodd Stadium to Host Hartford Yard Goats**
May 12 - 18, 23-24 2016

	12-May	13-May	14-May	15-May	16-May	17-May	18-May	23-May	24-May
Revenues:									
Gross Admission Receipts	\$ 4,328.00	\$ 4,705.00	\$ 3,121.00	\$ 1,147.00	\$ 1,563.00	\$ 2,239.00	\$ 2,277.00	\$ 2,277.00	\$ 970.00
Parking Fees	\$ 615.00	\$ 642.10	\$ 416.00	\$ 195.00	\$ 178.00	\$ 399.00	\$ 394.00	\$ 394.00	\$ 162.00
Total Revenues:	\$ 4,943.00	\$ -	\$ 5,347.10	\$ 3,537.00	\$ 1,342.00	\$ 1,741.00	\$ 2,638.00	\$ 2,671.00	\$ 1,132.00
Direct Costs:									
Direct Labor	\$ 599.34	\$ 538.79	\$ 461.25	\$ 347.09	\$ 237.02	\$ 216.93	\$ 255.44	\$ 259.49	\$ 259.49
Parking / Users / Ticket Takers	\$ 107.23	\$ 192.77	\$ 111.94	\$ 59.23	\$ 45.89	\$ 48.00	\$ 53.57	\$ 56.06	\$ 56.06
Box Office	\$ 80.00	\$ 160.00	\$ 40.00	\$ 40.00	\$ 80.00	\$ 40.00	\$ 80.00	\$ 80.00	\$ 160.00
Bat Boys	\$ 124.80	\$ 111.46	\$ 57.60	\$ 122.30	\$ 119.52	\$ 65.47	\$ -	\$ -	\$ 52.03
Grounds Crew	\$ 351.35	\$ 77.41	\$ 263.42	\$ 127.33	\$ 217.89	\$ 75.75	\$ 110.93	\$ 216.49	\$ 260.45
Maintenance Crew	\$ 250.00	\$ 350.00	\$ 180.00	\$ 180.00	\$ 215.00	\$ 215.00	\$ 145.00	\$ 185.00	\$ 360.00
Press Box & Mascot	\$ 180.00	\$ 360.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 360.00
Security / EMT	\$ 37.50	\$ 75.00	\$ 37.50	\$ 37.50	\$ 37.50	\$ 37.50	\$ 37.50	\$ 37.50	\$ 75.00
Scoreboard Operator - Timing is Everything	\$ 226.50	\$ 288.00	\$ 60.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ticket Rebate to Yard Goats	\$ 393.53	\$ 427.87	\$ 283.79	\$ 104.30	\$ 142.12	\$ 203.62	\$ 207.08	\$ 207.08	\$ 88.23
Admissions & Dues Tax (State)	\$ 259.71	\$ 341.88	\$ 113.31	\$ 228.15	\$ 244.41	\$ 249.42	\$ 227.95	\$ 227.95	\$ 336.81
Additional Utilities (Electricity)	\$ 18.66	\$ 18.66	\$ 18.66	\$ 18.66	\$ 18.66	\$ 18.66	\$ 18.66	\$ 18.66	\$ 18.66
Additional Utilities (Water)	\$ 2,628.62	\$ 188.87	\$ 3,073.99	\$ 1,696.34	\$ 1,570.12	\$ 1,395.87	\$ 1,315.53	\$ 1,461.69	\$ 2,026.73
Total Direct Costs:	\$ 2,314.38	\$ (188.87)	\$ 2,273.11	\$ 1,840.66	\$ (228.12)	\$ 345.13	\$ 1,322.47	\$ 1,209.31	\$ (894.73)
Gross Profit									

Amount due NBSA	\$ 860.25
10% of Profit	\$ -
Total Due NBSA:	\$ 860.25

Stadium Financials

December 2016

REVENUES for the month of December 2016 were \$4,421.92 in comparison to prior year December 2015 \$3,937.64. This is a \$484.28 increase consisting of an increase from Utility Reimbursement of \$459.61, and an increase in interest income of \$24.67

YTD Revenues for December 2016 were \$165,308.60 in comparison to prior YTD December 2015 \$179,716.45. This is a \$14,407.85 decrease consisting of a decrease from Utility Reimbursement of \$1,435.02, an increase in Interest Income of \$321.66, an increase in Rental Income of \$5,000.00, and an increase in the Public Safety Adjustment to Income of \$18,294.49.

NOTE: Financial Revenue in relation to the Hartford Yard Goats using Dodd Stadium in May and June has not been included in these financial reports. Once this information is obtained restated Baseball Stadium Authority Financials will be sent.

EXPENSES for the month of December 2016 were \$21,473.09 in comparison to prior year December 2015 \$21,530.84. This is a decrease of \$57.75 consisting of an increase to Lighting of \$459.61, an increase to Audit Fees of \$280.85, a decrease to insurance of \$51.13, a decrease to misc. admin of \$360.00, an increase in Stadium Repairs of 1,332.75, and a decrease to Depreciation of \$1,719.83.

YTD Expenses for December 2016 were \$345,567.83 in comparison to prior YTD December 2015 \$361,895.00. This is a decrease of \$16,327.17 consisting of a decrease to Lighting of \$1,435.02, an increase to Audit Fees of \$142.46, an increase in Stadium Repairs of \$1,644.63, a decrease in Insurance of \$140.89, an increase to Stadium Contact of \$215.57, a decrease in Misc Admin costs of \$360.00 and a decrease to Depreciation of \$16,393.92.

NET LOSS for December 2016 was \$17,051.17 compared to NET LOSS for December 2015 of \$17,592.20. This is after depreciation of \$14,678.35 in 2016 and \$16,398.18 in 2015.

CASH BALANCE for December 2016 was \$75,554.44 in comparison to prior month November 2016 \$82,224.32. This is a decrease of \$6,669.88. This is due to an increase in accounts receivable of \$4,395.26, the increase in accounts payable of \$98.19 and the monthly net loss of \$2,372.81 excluding non-cash depreciation expense.