

**CITY OF NORWICH
DEPARTMENT OF PUBLIC WORKS**

November 18, 2020

TO: City Clerk
FROM: Director of Public Works
FILE #: PWD 152-20
SUBJECT: **PUBLIC WORKS & CAPITAL IMPROVEMENTS COMMITTEE - DRAFT**

The regular meeting of the Public Works and Capital Improvements Committee was held on Monday, November 16, 2020 at 4:00 p.m. via Zoom virtual meeting. Attendance was as follows:

Committee Members

Alderman Stacy Gould
Alderman Joseph DeLucia
Alderman Derrell Wilson

Administration

Patrick McLaughlin, Director
Brian Long, City Engineer

1. CALL TO ORDER

The meeting was called to order at 4:01 p.m.

2. APPROVAL OF MINUTES

The minutes of the October 19, 2020 meeting were unanimously approved. (Motion: Wilson, Second: Gould)

3. CITIZEN COMMENT – None

4. OLD BUSINESS

A. Public Works Projects Updates

- Sherman Street Bridge –Wetland application filed and accepted on Nov 5th. Meeting with the DOT for the 60% review design went well last week, and moving forward to final design.
- Sunnyside Bridge –Project complete.
- Annual Paving – Completed for the season.
- Franklin Square Roundabout –DOT has approved project, but want to include the project sign. Expected out to bid and construction to start in the Spring.
- 46 Sunnyside Ave– Demolition awarded to lowest bidder and published the Notice. We are in a 30 day comment period, due to opposition received from an adjacent neighbor. Project delayed and NPU still needs to complete their work.
- 21 Fairmont – Out to bid and due back on Friday, November 20th. A Resolution will be submitted to the City Council once bids are received.
- 270 West Thames St – Public Works will be demolishing the garage. Demolition will be put out to bid soon.
- Dog Pound at Mohegan Park - In order to improve water quality testing results, Public Works is working on installing concrete curbing, to contain the wash off from the pound.
- Bagged Leaf Collection – City wide leaf pick up begins 11/23/2020. Public Works put an advertisement in the Norwich Bulletin with the notice on 11/11/20 & 11/15/20, also announced on City of Norwich website and Facebook. The notice specifically states "Please do no rake or blow leaves onto any city street."

- Long commented he had responded to a report that leaves were being blown into a stream off Hunters Rd. Long and the Assistant Planner informed the resident that it was not allowed and the City provides a yearly leaf pick up in November.

B. Property Disposition

- 152 Palmer – Gould reported this property was sent to the real estate agent to list for sale.
- Attorney Mike Driscoll is continuing to work on Resolutions for the properties (listed on the October 19th meeting minutes) to be merged.

C. Vehicular traffic concerns in Greenville

- McLaughlin reported the 4 way stop at the intersection of Hickory & Prospect Streets is installed and he's heard positive feedback from residents.
- DeLucia recommended to leave the Vehicular Traffic Concerns on the agenda going forward. Gould raised the concern that the committee doesn't have jurisdiction over certain traffic concerns, and recommended we narrow the scope. DeLucia suggested to name the agenda item "Public Works vehicular concerns," and all agreed.
- Wilson mentioned concerns that some business owners in Greenville are upset that some of their businesses parking spots are being removed due to the bump outs being painted. Wilson suggested the business owners speak with the Police Department regarding installing Parking signage.

5. NEW BUSINESS

A. Monument / Memorial Application

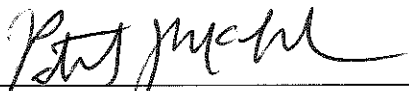
- The committee reviewed the recent Monument/Memorial to be placed on City Property application that was submitted by Kathleen Tourangeau. The committee has decided not to move forward with submitting the application further, since the memorial does not meet the qualifications in regards to historical matter or permanency. Gould made a motion to reject the application and seconded by Wilson, unanimously approved.

6. OTHER BUSINESS

- Signage for historical markers will start to be installed on November 17, 2020.

7. ADJOURNMENT

The meeting adjourned at 4:41 p.m. by unanimous vote. (Motion: Wilson, Second: Gould)



Patrick J. McLaughlin, P.E.
Director of Public Works

Committee Members:

Alderman Joseph DeLucia (Chair), Alderwoman Stacy Gould, Alderman Derell Wilson
Mayor and Members of the City Council, City Manager, City Planner