

~This is a virtual/remote meeting. ~
~Please call 860-215-8140 to attend. Meeting ID 4038191. ~

I. Roll Call

Meeting called to order by Paul Schroder at 1:00 pm.

A. Members Present

1. Paul Schroder, Chair (voting member)
2. Chris Golas (voting member)
3. Nate Kannas (voting member)
4. Rich Morelli (alternate – seated as a voting member)

B. Members Absent

1. Shiela Hayes (voting member)
2. John John (voting member)

C. Others Present

1. Brigid Marks, Director of Human Resources
2. Sandra Pimentel, P&P Secretary

II. Minutes

A. Minutes of the September 15, 2020 Personnel & Pension Board Meeting.

Motion to approve the September 15, 2020 meeting minutes made by Rich Morelli, seconded by Nate Kannas, all in favor.

III. New Business

A. Applications for Retirement:

1. Paul Gomez, Janitor, for a normal retirement effective October 16, 2020.
2. Charles Novak, Head Custodian - BOE, for a normal retirement effective October 31, 2020.
Motion to approve the applications for retirement, made by Rich Morelli, seconded by Nate Kannas, all in favor.

B. Pension Calculations:

1. Susan Koniecko, retired with a revised date of August 31, 2020. Her annual pension calculation is \$4,160.37. Her application was approved at the August 2020 meeting with a September 1, 2020 date.
2. Cathleen Paradis, retired with a revised date of September 5, 2020. Her annual pension calculation is \$30,689.39. Her application was approved at the August 2020 meeting with a September 2, 2020 date.
3. Mihoko Christian, retired September 12, 2020. Her annual pension calculation is \$6,648.05. Her application was approved at the September 2020 meeting.
4. Ricky Smiley, retired September 19, 2020. His annual pension calculation is \$23,090.54. His application was approved at the August 2020 meeting.
Motion to approve the pension calculations made by Rich Morelli, seconded by Nate Kannas, all in favor.

C. Application for refund/rollover of pension contributions:

1. Debra Ehman, Information Systems Administrator-NPU, who terminated effective June 22, 1999. Refund of \$72,486.96 including interest.

Motion to accept the refund/rollover calculations made by Rich Morelli, seconded by Nate Kannas, all in favor.

D. Notification of Death:

1. Lucretia Barber, DOD September 18, 2020, surviving spouse of Peter Barber who retired from the Building Department on September 12, 1983. No further benefit due.
2. Betty Guile, DOD September 30, 2020, who retired from the BOE on February 10, 1989. No further benefit due.

Motion to acknowledge the notifications of death made by Rich Morelli, seconded by Nate Kannas, all in favor.

E. Request from Christopher LaRose, General Manager-NPU, to extend the Account Clerk II eligibility list for one year.

Motion to approve the request to extend the Account Clerk II eligibility list for one year made by Rich Morelli, seconded by Nate Kannas, all in favor.

E. New Employees:

Motion to acknowledge the new employees made by Nate Kannas, seconded by Rich Morelli, all in favor.

NAME	POSITION	DATE OF HIRE	CITY/STATE
Matthew Aubin	Assessment Clerk	09/14/2020	Preston CT
Mark Olszewski	Laborer	09/14/2020	Norwich CT
Evelyn Lopez	Accounting Generalist	09/14/2020	Gales Ferry CT
Justin Zeigler	YFS Caseworker	10/05/2020	Madison CT

F. Employees to be admitted into the City of Norwich Employees' Retirement Fund:

Motion to admit the following employees into the City of Norwich Employees' Retirement Fund made by Rich Morelli, seconded by Nate Kannas, all in favor.

NAME	POSITION	DATE OF HIRE	ACADAMY GRADUATION DATE	LAST DAY ON PROBATION	REQUEST /EVAL RECEIVED
Susan MacGregor	Administrative Assistant-BOE	12/02/2019	n/a	n/a	09/22/2020
Craig Hopps	Truck/ Auto/ Equipment Mechanic	10/07/2019	n/a	n/a	10/07/2020
Robert Castronova	Purchasing Agent	04/13/2020	n/a	n/a	10/09/2020

Paul Schroder made a motion to **add under suspension of rules** the correction of a retirement date recorded in the meeting minutes, seconded by Nate Kannas, all in favor.

- G. Chris Golas reported Stephen Lee's request to correct his retirement date recorded in the meeting minutes from January 31, 2020 to January 31, 2021. Although a vote was taken to correct the date, upon review of the approved meeting minutes, it was recorded correctly.

IV. Correspondence

None.

V. Adjournment

Motion to adjourn made by Paul Schroder, seconded by Rich Morelli, all in favor. Meeting was adjourned at 1:14 pm.

Respectfully submitted,

Sandra Pimentel, Secretary

DRAFT