

~This was a virtual/remote meeting. ~

**I. Roll Call**

Meeting called to order by Paul Schroder at 3:30 pm.

**A. Members Present**

1. Paul Schroder, Chair (voting member)
3. Shiela Hayes (voting member)
4. Nate Kannas (voting member)
4. Richard Morelli (alternate - seated as a voting member)

**B. Members Absent**

1. John John (voting member)
2. Chris Golas (voting member)
3. Rob Dempsky (alternate)

**C. Others Present**

1. Brigid Marks, Director of Human Resources
2. Sandra Pimentel, P&P Secretary

**II. Minutes**

**A. Minutes of the May 19, 2020 Personnel & Pension Board Meeting.**

Motion to approve the May 19, 2020 meeting minutes made by Rich Morelli, seconded by Shiela Hayes, all in favor.

**III. New Business**

**A. Applications for Retirement:**

1. Mary Lemire, Receptionist - Senior Center, for a normal retirement effective May 22, 2020. Motion to approve the application for retirement made by Shiela Hayes, seconded by Nate Kannas, all in favor.

**B. Pension Calculations:**

1. Mary Lemire, retired May 22, 2020. Her annual pension is calculated for \$21,379.47. Her application is on the agenda at this meeting. Motion to approve the application for retirement made by Shiela Hayes, seconded by Nate Kannas, all in favor.

**C. Applications for refund/rollover of pension contributions**

1. Antoine Charest, Police Officer, who terminated effective March 31, 2020. Refund of \$5,045.35 including interest. Motion to accept the refund application made by Shiela Hayes, seconded by Rich Morelli, all in favor.

**D. Notification of Death:**

1. Douglas Gardner, DOD May 1, 2020, who retired from NPU on January 7, 2012. Survivor benefit to be paid to his spouse, Lillian Gardner, in the amount of \$22,048.95 annually.
2. Martin Gillette, DOD May 19, 2020, who retired from NPU on February 16, 2018. Survivor benefit to be paid to his spouse, Melody Gillette, in the amount of \$55,222.70 annually. Motion to acknowledge the notifications of death and approve the Survivor's benefit made by Shiela Hayes, seconded by Rich Morelli, all in favor.

- E. Discussion on the early retirement incentive NPU is offering to employees and how it will affect the pension fund.

The NPU Retirement Incentive Program dated May 26, 2020 was distributed. The actuarial effect on the Pension Fund was discussed.

Motion for Brigid Marks to email Chris LaRose to inquire if the NPU retirement incentive will be included in pensionable earnings made by Paul Schroder, seconded by Nate Kannas, all in favor.

Motion to discuss with Milliman the actuarial effects of the retirement incentive at the next meeting they are in attendance made by Paul Schroder, seconded by Nate Kannas, all in favor.

- F. Employees to be admitted into the City of Norwich Employees' Retirement Fund:  
 Motion to admit the following employees into the City of Norwich Employees' Retirement Fund made by Shiela Hayes, seconded by Rich Morelli, all in favor

NAME	POSITION	DATE OF HIRE	ACADAMY GRADUATION DATE	LAST DAY ON PROBATION	REQUEST /EVAL RECEIVED
Sarah Princiotta	Paraeducator-BOE	10/10/2019	n/a	4/2/2020	5/18/2020
Collen LeBreton	Paraeducator-BOE	10/21/2019	n/a	04/08/2020	05/18/2020
Suzanne Gulotta	Paraeducator-BOE	11/25/2019	n/a	05/21/2020	05/21/2020
Stephanie Castillo	Paraeducator-BOE	12/06/2019	n/a	05/28/2020	05/29/2020
Kafi Davis	Firefighter	08/20/2018	12/07/2018	05/22/2020	05/22/2020
Glenn Maiorano	Firefighter	02/04/2019	05/23/2019	05/22/2020	05/22/2020
Arthur Muench IV	Firefighter	02/04/2019	05/23/2019	05/22/2020	05/22/2020
Kendra LaTorraca	Accounting Clerk-PW	12/09/2019	n/a	06/08/2020	05/27/2020

Paul Schroder made a motion to **add under suspension of rules** the summer meeting schedule, seconded by Shiela Hayes, all in favor.

- G. The summer meeting schedule was discussed.

Motion to cancel the July 2020 meeting and reschedule the investment discussion to the August 2020 meeting made by Paul Schroder, seconded by Rich Morelli, all in favor.

**IV. Correspondence**  
 None

**V. Adjournment**

Motion to adjourn made by Shiela Hayes, seconded by Rich Morelli, all in favor. Meeting was adjourned at 3:53 pm.

Respectfully submitted,

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 Sandra Pimentel, Secretary