

Minutes for Norwich Baseball Stadium Authority
Regular Monthly Meeting
Wednesday, May 11, 2016, (6 P.M.)
City Hall, Norwich, CT

1. Call to order. Vice Chairperson Gary Schnip **GS** (6:00pm)

NBSA Members Present: Tom Cummings **TC**, Robert Reed **RR**, Gary Carignan **GC**, Bob Demars **BD**, Sean Ryan **SR**, Peter Slocum **PS**

Members Absent: Michael Jewell **MJ**, Matthew Fortin **MF**

Also Present: David Schermerhorn **DS**– CT Tigers Reps.

2. Review of April 13, 2016 meeting minutes. Modify minutes to say Tom Lemmons will do inspection as opposed to the inspection has already been done. After the change was made to the minutes, a motion made to accept by **TC**. 2nd by **RR**. Unanimously approved (6-0).
3. Public Comment – none
4. Chairman Reports: none
5. Correspondence
 - a. Sent: none
 - b. Received – **GS** received boiler inspection report. Boiler Operating Certificate from CT Bureau of Boilers (attached to minutes)
6. Budget Committee: Sandra Kuchta sent the Stadium Authority financials to all members of the NBSA and they were. Motion to accept by **RR**. 2nd by **TC**. Passed (6-0) unanimously approved
7. Operations Committee (**GS/Organization Representatives**):
 - a. James Silva has not yet received the PO from the City to begin the engineering of the new netting and support structures
 - b. Based on the current status of the netting extension project, it will probably not be completed until the end of the season
 - c. Field lighting status - 15 bulbs out, Prime Electric reviewed outages; replacement bulbs and ballasts have been ordered but are on backorder. There is a significant sourcing problem of lights. They are old and out of stock in most areas. Will continue to be a problem and will get worst.
 - d. Tom Lemmons review of lighting has been cancelled until new lights are received and installed. Anticipate the end of May for this project
8. Organization's Monthly Report **DS**
 - a. Fire alarm test complete by Prime Electric
 - b. CTS to fix emergency lights before 1st Yard Goats game
 - c. Need to address the broken door closures on suite doors. It was agreed that NBSA would fix half last year and half this year. There are approximately (9) remaining to be fixed.
 - d. Yard Goats have asked to rent the stadium for several games since their stadium is not complete. Those games are scheduled to start May 12th.
 - e. Walk through of the stadium with Jim Roberts of Norwich Fire as successful
 - f. After the water was been turned on in the stadium for the 2016 season. Several pipes broke and froze. There is approximately \$3,000 damage at suite level

9. Old Business:

- a. NBSA has not received any response to the Capital improvement recommendations letter dated November 18, 2015 sent to John Bilda and City Council. There will be issues in beginning the 2017 season if the high priority items are not addressed and fixed.
- b. It is anticipated, that the meeting with the City Council/City Manager will occur after the budget process.
- c. **SR** talked to Ed at NPU regarding servicing HVAC units at the stadium. NPU will service at going rates in a similar contract to other city buildings
- d. HVAC issue for heating and cooling still exists in the visitor's dugout
- e. Next meeting will be June 8, 2016 at City Hall.

10. New Business:

- a. Revenue split from Yard Goats games is documented in the lease between the CT Tigers and the City of Norwich. More to follow on this at a later time.

11. Adjournment: Motion to adjourn by **PS**. 2nd by **BD**. Meeting adjourned at 6:23 pm

Submitted by: Gary Carignan