



CITY OF NORWICH
CONNECTICUT

AGENDA – MEETING OF THE COUNCIL OF THE CITY OF NORWICH
August 17, 2020
7:30 PM

The meeting of the Council will seek to comply with the directives of Executive Order 7B-1 issued by Governor Ned Lamont on March 14, 2020, together with any Executive Orders subsequently issued which pertain to such meetings.

The Mayor, members of the City Council, the City Manager, City Clerk, Comptroller and Corporation Counsel shall be present in person but separated by appropriate social distancing at Council chambers or participate remotely by conference call, video conference or other technology.

The meeting shall be televised on the Public Access Channel and posted on the city website, www.norwichct.org, in real time consistent with Executive Order 7B-1 and the usual practices of the City of Norwich. All remarks or comments made by the Mayor, the members of the Norwich City Council, city officials, and by the public during Citizen Comment General (30 minutes) and the Citizen Comment on resolutions portion of the meeting, shall be included.

The citizen comment general (30 minutes) and comments of citizen on resolutions may be made telephonically pursuant to the following instructions:

Call phone number first dial 860-215-8140 and then when prompted, enter the conference ID# 4038191 followed by the pound (#) key.

This number will be available only during the citizen comment general (30 minutes) and public comment period listed on the agenda as Citizen Comment General (30 minutes) on non-agenda items and Citizen Comment on resolutions. Its use commences when Citizen Comment General (30 minutes) on non-agenda items and Citizen Comment on resolutions is reached and opened by the Mayor. Any calls must be made prior to the Mayor's announcement that the Citizen Comment General (30 minutes) on non-agenda items and Citizen Comment on resolutions period has ended.

Citizen Comment General (30 minutes) on non-agenda items and Citizen Comments on resolutions limited to the resolutions on the agenda may also be sent by email or means of other written communication stating the name, address and title if applicable, of the sender. Emails should be sent to the office of the Mayor at mayoroffice@cityofnorwich.org and other written communication sent or delivered to the office of the Mayor, 100 Broadway, Norwich, CT 06360. Emails must be received by 7:00 p.m., the above mentioned date, and other written communications received by 4:30 p.m., the above mentioned date, to be made available to the City Council for this meeting.

Citizen Comment General (30 minutes) on non-agenda items and Citizen Comments will be limited to the resolutions on the agenda only. All speakers taking part in the Citizen Comment

portion of the meeting shall clearly state their name, address and title, if applicable, before speaking and will be limited to three minutes.

PRAYER

PLEDGE OF ALLEGIANCE

CITIZEN COMMENT GENERAL (30 Minutes) call phone number first dial 860-215-8140 and then when prompted, enter the conference ID# 4038191 followed by the pound (#) key

PETITIONS AND COMMUNICATIONS

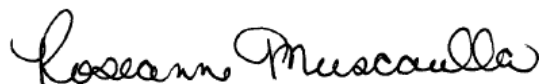
1. Communication from the Public Safety Committee regarding the contract award, funding and deadline to complete an analysis of the entirety of the City's Fire Service.
2. Communication from the Public Safety Committee regarding the resolution to authorize and direct the City Manager to accept the US-Department of Justice "COPS" grant award.

CITY MANAGER'S REPORT

CITIZENS COMMENT ON RESOLUTIONS (only on the agenda items) call phone number first dial 860-215-8140 and then when prompted, enter the conference ID# 4038191 followed by the pound (#) key

NEW BUSINESS-RESOLUTIONS

1. Relative to the acceptance of and identification of the local match for a Federal Assistance to Firefighters Grant for the Norwich Fire Department.
2. Relative to the 2020 analysis of the Fire Study Services.
3. Relative to authorize and direct the City Manager to accept the US-Department of Justice COPS Award Grant.
4. Relative to the sale of 8 Garfield Avenue.




Assistant City Clerk

MEMORANDUM

DATE: 8/12/2020

TO: Betsy Barrett - City Clerk
City of Norwich, Connecticut

FROM: Alderman Joseph A. DeLucia - Chairman
Public Safety Committee 

CC: Peter A. Nystrom - Mayor
City of Norwich

Esteemed Alderpersons
Norwich City Council

Re: Record of vote on a recommendation to the City Council regarding the contract award, funding, and deadline to complete an analysis of the entirety of the city's Fire Service.

The Public Safety Sub-committee of the City Council held its regular meeting on August 12, 2020 to take up the City Manager's recommendation for the above-mentioned resolution. Present were Alderman Joseph A. DeLucia and Council President Pro-tempore Mark M. Bettencourt, and Alderman William Nash, as were several members of the Public Safety complex leadership and members of the general public via video and phone conferencing. After discussion by the members and public comment, the following motion was made by Ald. Bettencourt and seconded by Ald. DeLucia;

"That the Public Safety Committee forward a favorable recommendation to the City Council regarding; a) the selection of McGrath Consulting Group, Inc. to perform the 2020 analysis of the City's Fire Service, b) the allocation of funds in the amount of \$81,150 for said analysis, and c) the extension of the report deadline to Friday, December 31, 2020.

The vote was called for by the Chair, and recorded as 2-1 in the affirmative.

TOWN CITY CLERK
NORWICH CT


2020 AUG 13 P 3:14

RECEIVED

MEMORANDUM

DATE: 8/12/2020

TO: Betsy Barrett - City Clerk
City of Norwich, Connecticut

FROM: Alderman Joseph A. DeLucia - Chairman 
Public Safety Committee

CC: Peter A. Nystrom - Mayor
City of Norwich

Esteemed Alderpersons
Norwich City Council

Re: Record of vote on a recommendation to the City Council regarding a resolution to ~~authorize~~ and direct the City Manager to accept the US-Department of Justice "COPS" grant award.

The Public ~~Safety Sub~~-committee of the City Council held its regular meeting on August 12, 2020 to take up the City Manager's recommendation on the above-mentioned resolution. Present were Alderman Joseph A. DeLucia and Council President Pro-tempore Mark M. Bettencourt, and Alderman William Nash, as were several members of the Public Safety complex leadership and members of the general public via video and phone conferencing. After discussion by the members and public comment, the following motion was made by Ald. Nash and seconded by Ald. Bettencourt;

"That the Public Safety Committee forward a favorable recommendation to the City Council regarding the acceptance of the US-DOJ "COPS" grant award.

The vote was called for by the Chair, and recorded as 3-0 in the affirmative.

TOWN CITY CLERK
NORWICH CT

2020 AUG 13 P 3:14

RECEIVED

RESOLUTION #1

Relative to the acceptance of and identification of the local match for a Federal Assistance to Firefighters Grant for the Norwich Fire Department.

WHEREAS, the Norwich Fire Department applied for and was awarded an Assistance to Firefighters Grant EMW-2019-FG-01480 (“AFG”) from the Federal Emergency Management Agency of the Department of Homeland Security in the amount of \$193,977 for the purposes of replacing air bags and related vehicle extrication equipment and to provide training for all Norwich Fire Department firefighters to receive training and receive National ProBoard certification by the Connecticut Fire Academy; and

WHEREAS, the AFG requires a local match of \$19,397.70; and

WHEREAS, the items and activities to be funded by the AFG and local match should not give rise to an increase in annual operating costs.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that City Manager John L. Salomone be, and hereby is authorized and directed to execute and deliver any and all documents necessary to accept the AFG award on behalf of the City of Norwich and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that the local match be funded with \$9,000 from the 2020-21 Capital Budget line item for the Norwich Fire Department appropriated for Rescue Airbag Replacement (36024202-57300-C2115) and \$10,397.70 from the 2020-21 Norwich Fire Department Professional Development line item (104202000-53322).

Mayor Peter Albert Nystrom
Alderman Stacy Gould
Alderman Joseph A. DeLucia

RESOLUTION #2

WHEREAS, the Council of the City of Norwich by resolution adopted May 6, 2020 authorized and directed the City Manager to solicit proposals from qualified consultants to complete an analysis of the entirety of the City's Fire Service focused on the following six (6) specific areas;

- 1) Response and Dispatch assignment order – commonly referred to as “run cards”, the study is to include an assessment of apparatus response practices to determine; a) if service delivery modalities are aligned with industry best-practices and standards, and b) can mutual aid and automatic aid response plans within all fire department of the City of Norwich be reconfigured for more efficient and effective results.
- 2) Standardized response-time data collection – the study is to include; a) an assessment of the current methods, standards, and protocols for determining the response time to an emergency, and b) make recommendations for the collection and analysis of reliable and valid response-time data.
- 3) Communications - the study is to review and make overall recommendations in critical areas involving radio communications to include; a) dispatch staffing, b) interoperability of communication between departments, and c) identify best practices and ways to enhance radio communications.
- 4) Fire apparatus - the study is to review and make overall recommendations in the area of fire apparatus to include; a) current inventory deployment, b) apparatus procurement protocols, and c) apparatus replacement schedule.
- 5) Purchasing of equipment and inventory control – the study is to review and make recommendations in the procurement of, and accountability for, necessary capital improvement items including, but not limited to; a) Personal Protective Equipment (PPE), b) support equipment, and c) inventory control.
- 6) Staffing – the study is to review and make overall recommendations in the area of staffing to include; a) administration and support staff, b) suppression staff, c) EMS staff, and d) responsibilities and activity levels of personnel; and

WHEREAS, the Council by this resolution directed that the analysis be completed by November 30, 2020; and

WHEREAS, the City Manager duly issued a Request for Proposals, received responses from eight (8) prospective consultants, and, with the assistance and input of the committee appointed by him, has completed interviews; and

WHEREAS, the firm of McGrath Consulting Group, Inc. of Wonder Lake, Illinois is his recommended choice to perform the analysis at a cost of \$81,150; and

WHEREAS, McGrath Consulting Group, Inc., as well as other perspective consultants, recommended extended the time to complete the analysis by at least thirty (30) days.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that it accepts this recommendation and City Manager John Salomone, on behalf of the City of Norwich, be and hereby is authorized and directed to enter into and execute an agreement satisfactory to him with McGrath Consulting Group, Inc. which is to complete an analysis of the entirety of the City's Fire Service, with focus on the six (6) specific areas listed in this resolution and referred in the City's Request for Proposals and issue a report on the same, at an agreed price of \$81,150 and that the sum of \$ 81,150 be and hereby is appropriated from the Contingency Account 10500000-58600 for payment; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the date for completion of the analysis be extended from November 30, 2020 to December 31, 2020 and that the date of December 31, 2020 for the completion of the analysis and submission of a report be included in the agreement with McGrath Consulting Group, Inc.

President Pro Tem Mark M. Bettencourt
Alderman Derell Q. Wilson
Alderman Ella C. Myles
Alderman Joseph A. DeLucia

RESOLUTION #3

WHEREAS, the City of Norwich has received notice from the United States Department of Justice Office of Community Orienting Policing Services that the City of Norwich has received an award of \$2,069,240 in federal funds to be paid over three (3) year period under the 2020 COPS Hiring Program; and

WHEREAS, the official start date of the award is July 1, 2020; and

WHEREAS, the funding may be used to (1) hire new officers, (2) rehire officers who have been laid off or (3) are scheduled to be laid off on a specific future date as a result of local budget reductions, on or after the official award start date; and

WHEREAS, in order to accept the grant award officially, and to begin receiving reimbursements for allowable costs incurred, a signed copy of the Award Document and Award Document Supplement, if applicable, needs to be submitted to the COPS Office on or before September 7, 2020; and

WHEREAS, the Council of the City of Norwich finds it to be in the best interest of the City of Norwich to accept this award made under the COPS Hiring Program, award number 2020UMWX0446.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that City Manager John Salomone and/or Chief of Police Patrick Daley are authorized and directed to electronically sign an Award Document and an Award Document Supplement to officially accept of the COPS Office Award Grant, provided an conditions and special conditions, if applicable, to the Award Grant are satisfactory to them, and to submit the same via the Account Access link on the COPS Office website.

Mayor Peter Albert Nystrom
Alderman Stacy Gould
Alderman Joseph A. DeLucia

RESOLUTION #4

WHEREAS, the Council of the City of Norwich, by a resolution adopted September 3rd, 2019, authorized City Manager John Salomone to enter into an individual Real Estate Listing Agreement with Allyn and Associates Realtors offering to sell the property at 8 Garfield Avenue at a price to be recommended by Allyn and Associates Realtors; and

WHEREAS, the Council further resolved that upon receipt of a Purchase and Sales Agreement containing an offer to purchase at a price recommended by Allyn and Associates Realtors and containing such terms and conditions as were satisfactory to the City Manager, he was to notify the Council of the proposed Purchase and Sales Agreement for its consideration and possible approval; and

WHEREAS, Allyn and Associates Realtors has received offers to purchase the property, the highest offer being the sum of \$_____ the property to be conveyed in "as is" condition.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that City Manager John Salomone be and hereby is authorized and directed to enter into a Purchase and Sales Agreement on behalf of the City of Norwich to sell said property at a price of \$_____ to _____ of _____ pursuant to the terms of said Purchase and Sales Agreement and, upon timely tender of the purchase price subject to standard adjustments, to execute and deliver a deed of conveyance to _____ of _____ or his designee for the property known as 8 Garfield Avenue, and to execute, deliver, and receive such other documents as are necessary to complete the transfer of title in keeping with the terms and conditions of the Purchase and Sales Agreement.

Mayor Peter Albert Nystrom
Alderwoman Stacy Gould
Alderman Joseph A. DeLucia