



CITY OF NORWICH
CONNECTICUT

AGENDA – MEETING OF THE COUNCIL OF THE CITY OF NORWICH
April 6, 2020
7:30 PM

The meeting of the Council will seek to comply with the directives of Executive Order 7B-1 issued by Governor Ned Lamont on March 14, 2020, together with any Executive Orders subsequently issued which pertain to such meetings.

The Mayor, members of the City Council, the City Manager, City Clerk, Comptroller and Corporation Counsel shall be present in person but separated by appropriate social distancing at Council chambers or participate remotely by conference call, video conference or other technology.

The meeting shall be televised on the Public Access Channel in real time and posted on the city website, www.norwichct.org, consistent with Executive Order 7B-1 and the usual practices of the City of Norwich. All remarks or comments made by the Mayor, the members of the Norwich City Council, city officials, and by the public during the Citizen Comment on resolutions portion of the meeting, shall be included.

The comments of citizen on resolutions may be made telephonically pursuant to the following instructions:

Call phone number 860-823-3700 at extension 3850 .

This number will be available only during the public comment period listed on the agenda as Citizen Comment on resolutions. Its use commences when Citizen Comment on resolutions is reached and opened by the Mayor. There is only one call in line. If this line is busy when you call, please call back. Any calls must be made prior to the Mayor's announcement that the Citizen Comment on resolutions period has ended.

Citizen Comments on resolutions limited to the resolutions on the agenda may also be sent by email or means of other written communication stating the name, and title if applicable, of the sender. Emails should be sent to the office of the Mayor at mayorsoffice@cityofnorwich.org and other written communication sent or delivered to the office of the Mayor, 100 Broadway, Norwich, CT 06360. Emails must be received by 7:00 p.m., Monday, April 6, 2020, and other written communications received by 4:30 p.m., Monday, April 6, 2020, to be made available to the City Council for its April 6, 2020 meeting.

Citizen comments will be limited to the resolutions on the agenda only. All speakers taking part in the Citizen Comment on resolutions portion of the meeting shall clearly state their name and title, if applicable, before speaking and will be limited to three minutes.

PRAYER

PLEDGE OF ALLEGIANCE

ADOPTION OF MINUTES: March 2 and 16, 2020

CITY MANAGER'S REPORT

1. City Managers Proposed Budget, Fiscal Year 2020-21.

CITIZENS COMMENT ON RESOLUTIONS (only on the agenda items call 860-823-3700 ext. 3850)

NEW BUSINESS-RESOLUTIONS

1. Relative to setting the first and second public hearings on the budget for Fiscal Year 2020-21.
2. Relative to reappointments of regular member and alternate member to the Senior Affairs Commission.
3. Relative to reappointments of regular members to the Recreation Advisory Board.
4. Relative to an appointment to the School Building Committee 2020.
5. Relative to issue a Request for Proposal to complete an analysis of the entirety of the City's Fire Services (motion to refer to the Public Safety Committee).

NEW BUSINESS-ORDINANCES

1. AN ORDINANCE RELATIVE TO THE APPROPRIATIONS FOR THE CITY OF NORWICH AND THE CITY AND TOWN CONSOLIDATION DISTRICTS OF SAID CITY FOR THE FISCAL YEAR 2020-21
2. AN ORDINANCE CONCERNING THE TAX LEVIES ON THE LIST OF OCTOBER 1, 2019.


City Clerk

RESOLUTION #1

Relative to setting the first and second public hearings on the budget for Fiscal Year 2020-21.

RESOLVED, that the first public hearing on the proposed budget for Fiscal Year 2020-21 will be held on Thursday, April 16, 2020, 7:30 PM in the Council Chambers of City Hall or in another location or locations by a Virtual Meeting conducted remotely but compliant with conditions imposed under the suspension of open-meeting requirements established in Executive Order 7B issued by Governor Ned Lamont and such other Executive Orders or directives as may then be applicable to such hearing..

BE IT FURTHER RESOLVED, that the second public hearing on the proposed budget for Fiscal Year 2020-21 will be held on Monday, May 11, 2020 at 7:30 PM in the Council Chambers of City Hall or in another location or locations by a Virtual Meeting conducted remotely but compliant with conditions imposed under the suspension of open-meeting requirements established in Executive Order 7B issued by Governor Ned Lamont and such other Executive Orders or directives as may then be applicable to such hearing.

City Manager John Salomone

RESOLUTION #2

BE IT RESOLVED that the below named be reappointed as a regular member to the Senior Affairs Commission with a term to expire on September 1, 2021 or until a successor is appointed:

Laurieann Messoro (R)

BE IT RESOLVED that the below named be reappointed as an alternate member to the Senior Affairs Commission with a term to expire on September 1, 2021 or until a successor is appointed:

Rebecca Melucci (U)

President Pro Tem Mark M. Bettencourt
Alderwoman Stacy Gould
Alderwoman Ella C. Myles

RESOLUTION #3

BE IT RESOLVED that the below named be reappointed as a regular member of the Recreation Advisory Board with a term to expire on March 15, 2021 or until a successor is appointed:

Raymond Stewart (D)

BE IT RESOLVED that the below named be reappointed as regular members of the Recreation Advisory Board with terms to expire on March 15, 2022 or until a successor is appointed:

Julie Feindt-Cagle (D)
Jeffery Blinderman (D)

President Pro Tem Mark M. Bettencourt
Alderwoman Stacy Gould
Alderwoman Ella C. Myles

RESOLUTION #4

BE IT RESOLVED, that the below named be and hereby is appointed as a public member to the School Building Committee 2020 for a term to expire January 21, 2022 or until a successor is appointed.

Kristen Talley (D)

President Pro Tem Mark M. Bettencourt
Alderwoman Stacy Gould
Alderwoman Ella C. Myles

RESOLUTION #5

WHEREAS, Connecticut General Statute § 7-148(c)(4) delegates certain traditionally public functions that fall within the state's police powers to municipalities; and

WHEREAS, Connecticut General Statute § 7-148(c)(4)(B) provides that all municipalities have the power to:

“Provide for fire protection, organize, maintain and regulate the persons providing fire protection, provide the necessary apparatus for extinguishing fires and do all other things necessary or desirable for the protection of the municipality from fire”

; and

WHEREAS, Chapter III, Section 1 of the Charter of the City of Norwich provides:

“The City shall have the specific power to provide, organize, maintain and regulate a fire department, provide the necessary apparatus for extinguishing fires and do all other things necessary or desirable to protect the city from fire”

; and

WHEREAS, Chapter X, Section 4 of the Charter of the City of Norwich provides:

“The fire department shall be responsible for the protection of life and property within the city from fire and for the enforcement of all laws, ordinances and regulations relating to fire prevention and fire safety.”

; and

WHEREAS, the Council of the City of Norwich recognizes that the safety of the community, including all its residents, and all fire personnel involved in providing responsible and necessary fire protection for the city, a benefit for all residents, businesses, structures and facilities located throughout the city, is of paramount importance to Norwich; and

WHEREAS, a comprehensive fire suppression capability analysis to determine the City's fire risk and the ability of the Fire Service to suppress fires was last undertaken in 1989; and

WHEREAS, the requirements to be considered by the city in providing fire protection, taking into account, among other things, the location and condition of structures, the concentration of residents in various areas of the city, and changes in the amount of traffic and traffic patterns, have changed in the 31-year period since that study was completed, and the standards, needs and ability to provide effective fire suppression have changed over the same period and is there for both reasonable and prudent to conduct a focused, yet comprehensive study of the fire suppression capabilities of the Fire Service;

NOW THEREFORE, BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF NORWICH, that, the City Manager is hereby authorized and directed to solicit a Request for Proposal from qualified consultants to complete an analysis of the entirety of the City's Fire Service, with focus on six (6) specific areas;

- 1) Response and Dispatch assignment order – commonly referred to as “run cards”, the study is to include an assessment of apparatus response practices to determine; a) if service delivery modalities are aligned with industry best-practices and standards, and b) can mutual aid and automatic aid response plans within all fire departments of the City of Norwich be reconfigured for more efficient and effective results.
- 2) Standardized response-time data collection – the study is to include; a) an assessment of the current methods, standards, and protocols for determining the response time to an emergency, and b) make recommendations for the collection and analysis of reliable and valid response-time data.
- 3) Communications – the study is to review and make overall recommendations in critical areas involving radio communications to include; a) dispatch staffing, b) interoperability of communication between departments, and c) identify best practices and ways to enhance radio communications.
- 4) Fire apparatus – the study is to review and make overall recommendations in the area of fire apparatus to include; a) current inventory deployment, b) apparatus procurement protocols, and c) apparatus replacement schedule.
- 5) Purchasing of equipment and Inventory control – the study is to review and make recommendations in the procurement of, and accountability for, necessary capital improvement items including, but not limited to; a) Personal Protective Equipment (PPE), b) support equipment, and c) inventory control.
- 6) Staffing – the study is to review and make overall recommendations in the area of staffing to include; a) administration and support staff, b) suppression staff, c) EMS staff, and d) responsibilities and activity levels of personnel.

BE IT FURTHER RESOLVED, BY THE COUNCIL OF THE CITY OF NORWICH, that, the study be completed within 90 days of the contract award.

President Pro Tem Mark M. Bettencourt
Alderman Derell Q. Wilson
Alderman Ella C. Myles
Alderman Joseph A. DeLucia

ORDINANCE #1

AN ORDINANCE RELATIVE TO THE APPROPRIATIONS FOR THE CITY OF NORWICH AND THE CITY AND TOWN CONSOLIDATION DISTRICTS OF SAID CITY FOR FISCAL YEAR 2020-21.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORWICH, the following appropriations hereby are made to meet the expense of the City of Norwich and the City and Town Consolidation Districts of the City of Norwich for the fiscal year beginning July 1, 2020 and ending June 30, 2021 to wit:

	2018-19 Budget	2019-20 Budget	2020-21 Proposed
City Council	395,524	429,384	
City Manager	371,699	380,781	
Finance	1,586,154	1,752,343	
Assessor	475,881	512,880	
City Treasurer	251,126	275,341	
Law	486,000	431,000	
Human Resources	509,331	544,136	
City Clerk	494,702	508,943	
Planning & Neighborhood Services	1,019,664	1,106,325	
Election	145,376	147,449	
Police	16,759,251	17,261,380	
Fire - Central	2,081,876	2,120,770	
Emergency Management	68,574	82,637	
Fire - East Great Plain	144,138	145,552	
Fire - Laurel Hill	66,396	78,360	
Fire - Occum	71,626	81,393	
Fire - Taftville	153,552	165,713	
Fire - Yantic	168,011	165,341	
Public Works	10,722,406	10,907,164	
Human Services	2,015,006	2,156,044	
Education	78,469,829	81,039,000	
Debt Service	4,262,998	4,383,985	
Miscellaneous	4,784,291	5,253,032	
City Consolidation District	7,573,222	8,011,975	
Town Consolidation District	552,571	537,300	
TOTALS	133,629,204	138,478,228	
General Operations	40,294,596	41,984,300	
Debt Service	4,262,998	4,383,985	
Capital Improvements	2,475,988	2,521,668	
Education	78,469,829	81,039,000	
City Consolidation District	7,573,222	8,011,975	
Town Consolidation District	552,571	537,300	
TOTALS	133,629,204	138,478,228	

City Manager John Salomone

**AN ORDINANCE CONCERNING THE TAX LEVIES ON THE
LIST OF OCTOBER 1, 2019**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORWICH:

Section 1. On the City Assessment list of October 1, 2019 a tax of ____ (____) mills on the dollar is hereby established to be levied upon the ratable Real Estate, Personal Property, and Motor Vehicles within the City of Norwich of the inhabitants of said City and all others liable to pay taxes therein.

Section 2. On the City Assessment list of October 1, 2019, a tax of ____ (____) mills on the dollar, is hereby established to be levied for fire services upon the ratable Real Estate, Personal Property, and Motor Vehicles within the Town Consolidation District of the inhabitants of said District and of all others liable to pay taxes therein.

Section 3. On the City Assessment list of October 1, 2019, a tax of ____ (____) mills on the dollar, is hereby established to be levied for fire services upon the ratable Real Estate and Personal Property within the City Consolidation District of the inhabitants of said District and of all others liable to pay taxes therein.

Section 4. On the City Assessment list of October 1, 2019, a tax of ____ (____) mills on the dollar, is hereby established to be levied for fire services upon the ratable Motor Vehicles within the City Consolidation District of the inhabitants of said District and of all others liable to pay taxes therein.

Section 5. Except as provided in Section 6, all taxes on Real Estate and Personal Property listed in Sections 1 through 4 shall become due on July 1, 2020, and payable on said date in whole or in equal installments from that date, namely on July 1, 2020 and January 1, 2021, except that any tax of less than one hundred dollars shall be due and payable on July 1, 2020. If the first installment is not paid on or before August 1, 2020 or if the second installment is not paid on or before February 1, 2021, interest will be charged on any such delinquent payment at the rate of one and one-half (1½%) per cent per month from the due date or \$2.00 whichever is greater, as provided for in the general statutes. Any person may pay the total amount of such tax for which he is liable at the time when the first installment shall be payable.

Section 6. Taxes on Motor Vehicles shall become due and payable in full on July 1, 2020. If the payment is not paid on or before August 1, 2020 interest will be charged on the delinquent payment at the rate of one and one-half (1½%) per cent per month from due date or \$2.00 whichever is greater, as provided for in the general statutes.

City Manager John Salomone