

I. Roll Call

II. Minutes

- A. Minutes of the January 21, 2020 Personnel & Pension Board Meeting.

III. Old Business

- A. UBS settlement agreement for excess OPEB management fees.
Hooker & Holcombe was awarded the Investment Fee Review for the audit of the Pension and OPEB funds at the November 2019 meeting. Completed report to be presented to the Board at the February 2020 meeting.
- B. 2018-2019 Pension and OPEB Plan comparisons submitted at the January 2020 meeting. Motion was made to add discussion with UBS to the February 2020 meeting.
- C. Ordinance 1712 was brought forth in 2015 to address the issue of participation in the pension plan while receiving benefits. It was recently brought to the Board's attention a City retiree receiving a pension was currently employed by the BOE, but has waived participation in the plan. The Board questioned whether this situation is subject to suspension of benefits per Ordinance 1712. Motion was made to request an opinion from Mike Driscoll concerning applicability of Ordinance 1712 to a retiree who is receiving benefits and has waived his right to participate.
- D. Milliman conducting a final review of the pension valuation to be presented at the February 2020 meeting.

IV. New Business

- A. Employee Representative election results.
- B. Investment Review with UBS.
- C. Applications for Retirement:
1. Scott Suplita, Fire Captain, for a normal retirement effective February 15, 2020.
 2. Griselda Rodriguez, Account Clerk II-NPU, for a deferred retirement effective February 15, 2020, payable July 23, 2038.
 3. Sandra Kuchta, Accountant, for a deferred retirement effective February 15, 2020, payable April 30, 2026.
 4. James Troeger, Building Official, for a normal retirement effective February 20, 2020.
 5. LeeAnn Gomes, Director of Human Services, for a normal retirement effective July 21, 2020.
 6. William Dewey, Gas/Water/Sewer Foreman-NPU, for a normal retirement effective June 2, 2020.
- D. Pension Calculations:
1. Carol Wood, retired January 4, 2020. Her annual pension is calculated for \$38,179.85. Her application was approved at the July 2019 meeting.
 2. Jill Smith, retired January 18, 2020. Her annual pension is calculated for \$34,630.77. Her application was approved at the November 2019 meeting.
- D. Application for refund/rollover of pension contributions:
1. Ayesha Ahmed, Paraeducator-BOE, who withdrew effective December 27, 2019. Refund of \$9,173.89 including interest.
 2. Stephanie Tate, Paraeducator-BOE, who resigned effective November 18, 2019. Refund of \$6,806.41 including interest.

3. Ying Zheng, Paraeducator-BOE, who resigned effective January 10, 2020. Refund of \$3,238.08 including interest.
 4. Heather Hawkins, Paraeducator-BOE, who resigned February 7, 2020. Refund of \$2,456.24 including interest.
- E. Notification of Death:
 Therese Deslandes, DOD February 7, 2020, surviving spouse of George Deslandes who retired from NPU on June 13, 1992. No further benefit due.
- F. Request from Acting Chief Wucik to extend the eligibility list Fire Captain eligibility list for 6 months.
- G. New Employees:

NAME	POSITION	DATE OF HIRE	CITY/STATE
Rachel Willey	911 Dispatcher	01/19/2020	Griswold CT

H. Employees to be admitted into the City of Norwich Employees' Retirement Fund:

NAME	POSITION	DATE OF HIRE	ACADAMY GRADUATION DATE	LAST DAY ON PROBATION	REQUEST /EVAL RECEIVED
Julie Slover	Kitchen Worker-BOE	05/10/2019	n/a	08/07/2019	10/19/2019
Shawn Poirier	Kitchen Worker-BOE	08/26/2019	n/a	11/24/2019	12/30/2019
Joie Reels	Kitchen Worker-BOE	08/26/2019	n/a	11/24/2019	12/30/2019
Charungrat Aiemsomang	Kitchen Worker-BOE	08/26/2019	n/a	11/24/2019	12/30/2019
Rachelle Rolfe	Paraeducator-BOE	08/26/2019	n/a	01/24/2020	02/11/2020
Craig Berard	Janitor	11/19/2018	n/a	02/08/2020	01/17/2020
Joseph Wasilewski	LAN Technician/ User Support	08/12/2019	n/a	02/11/2020	02/10/2020

IV. Correspondence

V. Adjournment