

I. Roll Call

II. Minutes

- A. Minutes of the September 20, 2016 Regular Personnel & Pension Board Meeting.

III. Old Business

- A. Review of the current interest rates for pension contributions was requested by Brigid Marks. Ms. Marks to contact Hooker & Holcombe to advise on establishing a policy to review rates annually against a matching index. Motion made at the September 2016 meeting to discuss at the October 2016 meeting.

IV. New Business

- A. 2016 second and third quarter review of the OPEB Fund and Retirement Fund with Marc Shegoski and Ashley Martella of UBS.
- B. Applications for retirement:
1. George Gardner, Code Enforcement Officer, for a revised retirement date effective November 8, 2016. Original retirement date of December 17, 2016 approved at the December 2015 meeting.
- C. Pension calculations:
1. Mark Gladue, retired September 10, 2016. His pension is calculated for \$30,264.91 annually. His application for retirement was approved at the July 2016 meeting.
 2. James Kurasz, retired September 16, 2016. His pension is calculated for \$80,071.58 annually. His application for retirement was approved at the September 2016 meeting.
- D. Applications for refund and/or rollover of pension contributions:
1. Heather (Aldi) Grisham, LPN-BOE, who terminated February 1, 2016. Refund in the amount of \$1,487.48 with interest (thru 07/31/2016).
 2. Shirley Cherenfant, Paraeducator-BOE, who terminated on August 17, 2010. Rollover in the amount of \$610.07 with interest (thru 07/31/2016).
 3. Corey Corcoran, Paraeducator-BOE, who terminated on February 22, 2013. Refund in the amount of \$4,279.86 with interest (thru 07/31/2016).
 4. Robin Faulise, Paraeducator-BOE, who terminated June 22, 2010. Refund in the amount of \$563.05 with interest (thru 07/31/2016).
 5. Melissa Garcia, Paraeducator-BOE, who terminated June 13, 2016. Refund in the amount of \$7,726.73 with interest (thru 07/31/2016).
 6. Carol Ann Geiler, LPN-BOE, who terminated August 10, 2012. Refund in the amount of \$1,216.60 with interest (thru 07/31/2016).
 7. Lauren Hughes, Paraeducator-BOE, who terminated July 24, 2015. Refund in the amount of \$2,142.48 with interest (thru 07/31/2016).
 8. Mike Hughes, Communications & Community Outreach, who terminated on April 19, 2013. Refund in the amount of \$17,006.40 with interest (thru 07/31/2016)
 9. Rebecca Karis, Paraeducator-BOE, who terminated August 4, 2014. Rollover in the amount of \$505.98 with interest (thru 07/31/2016).
 10. Lauren (Barrett) Pittman, NPU, who terminated May 30, 2003. Rollover in the amount of \$8,476.32 with interest (thru 07/31/2016).
 11. Jeffrey Rice, Police Officer, who terminated November 29, 2009. Refund in the amount of \$1,544.96 with interest (thru 07/31/2016).

12. Destiny Twomey, Paraeducator-BOE, who terminated February 7, 2013. Refund in the amount of \$8,869.47 with interest (thru 07/31/2016).
13. Robin Williams (Vilchez), Paraeducator-BOE, who terminated December 8, 2008. Refund in the amount of \$79.48 with interest (thru 07/31/2016).
14. James West Jr, Custodian-BOE, who terminated March 16, 2007. Refund in the amount of \$6,771.03 with interest (thru 07/31/2016).
15. Melinda Wilson, Payroll Clerk-BOE, who terminated July 4, 2008. Refund in the amount of \$9,005.55 with interest (thru 07/31/2016).
16. Jami Zagarenski, Paraeducator-BOE, who terminated December 19, 2008. Refund in the amount of \$79.48 with interest (thru 07/31/2016).
17. Andrea Funk, Paraeducator-BOE, who terminated January 25, 2008. Refund in the amount of \$7,461.87 with interest (thru 08/31/2016).
18. Christopher Kimble, Apprentice STCO, who terminated December 8, 2008. Refund in the amount of \$371.78 with interest (thru 08/31/2016)
19. Llajaire Rodriguez, Paraeducator-BOE, who terminated February 6, 2009. Refund in the amount of \$4,495.33 with interest (thru 08/31/2016).

E. Notifications of death:

1. Mary Lou Walski (DOD April 26, 2016) who terminated on March 29, 1997 from NPU. Refund due to Carl Smith, beneficiary, in the amount of \$29,264.12.
2. Victor DeBartolo (DOD September 30, 2016) who retired from NPU on March 10, 1993. Survivor benefit due Theresa DeBartolo in the amount of \$15,145.05 annually.

F. Presentation of Hooker & Holcombe invoices for the Pension Plan and OPEB.

G. Discussion of interest rates on pension contributions.

H. New Employees:

NAME	POSITION	DATE OF HIRE	CITY/STATE
Erin Wood	Youth & Family Caseworker	10/11/2016	Norwich, CT

I. Employee(s) to be admitted into the City of Norwich Employees' Retirement Fund:

NAME	POSITION	DATE OF HIRE	ACADAMY GRAD DATE	PROBATION PERIOD UP:	REQUEST /EVAL RECEIVED:
Andrew Shetland	Metering & Revenue Asset Manager-NPU	3/21/2016	n/a	10/4/2016	9/21/2016
Thomas Palmer	Apprentice Maintenance Mechanic-NPU	4/11/2016	n/a	10/10/2016	9/22/2016
Dillon Dube	Janitor	10/5/2015	n/a	10/4/2016	09/26/2016

V. Adjournment