

I. Roll Call

II. Minutes

- A. Minutes of the December 15, 2015 Regular Personnel & Pension Board Meeting.

III. Old Business

- A. Discussion of rollover or withdrawal of pension contributions (plus interest) upon resignation or termination of employment. Kevin Emerson researching state escheatment laws. Motion to table to the January 2016 meeting made at the December 15, 2015 meeting.
- B. Discussion of former employee deferred retirement pension. Motion to contact Mike Driscoll, Corporation Counsel, for an opinion made at the December 15, 2015 meeting.

IV. New Business

- A. 2015 fourth quarter review of the OPEB Fund and Retirement Fund with Marc Shegowski and Ashley Martella of UBS.
- B. Applications for retirement:
1. David Mykietyn, Head Custodian-BOE, for a normal retirement effective 12/19/15.
 2. Lawrence LePage, Chief Field Service Technician-NPU, for a normal retirement effective 01/05/2016.
 3. Mary Bartlett, Human Services Case Worker, for a normal retirement effective 07/02/2016.
 4. Kathryn Eyberse, Coordinator-Youth & Family Services, for a normal retirement effective 07/02/2016.
 5. Matthew Hinchey, Human Services Case Worker, for a normal retirement effective 07/02/2016.
 6. Sheila Molocko, Assessment Data Entry Specialist, for a normal retirement effective 08/02/2016.
 7. Anne Barriere, Senior Center Office Coordinator, for a normal retirement effective September 7, 2016.
- C. Pension calculations:
1. Joseph Hebert Jr, retired December 19, 2015. His pension is calculated for an annual amount of \$45,918.04. His application for retirement was approved at the November 17, 2015 meeting.
 2. David Mykietyn, retired December 19, 2015. His pension is calculated for an annual amount of \$31,622.35. His application for retirement to be approved at this meeting.
 3. Gloria Lewis, retired January 1, 2016. Her pension is calculated in the amount of \$31,355.15. Her application for retirement was approved at the September 15, 2015 meeting.
- D. Notification of pension benefit due to a Domestic Relations Order payable to Dawn Spinney effective January 1, 2016. Her pension is calculated for an annual amount of \$5,742.24. Joseph Hebert's will be reduced to \$40,175.76 annually.
- E. Refund of pension contributions withheld in error to Belle Wilson in the amount of \$42.37.
- F. Discussion and review of new Non-Service Connected Disability Verification Form.

G. Employee(s) to be admitted into the City of Norwich Employees' Retirement Fund:

NAME	POSITION	DATE OF HIRE	ACADAMY GRAD DATE	PROBATION PERIOD UP:	REQUEST /EVAL RECEIVED:
Daniel Coley	Blight Control/ Housing Code Enforcement Officer	7/13/2015	n/a	1/12/2016	12/18/2015
Donald Nickle III	Administrative Assistant-BOE	8/19/2015	n/a	11/15/2015	11/16/2015
Linda Mather	Cafeteria Manager-BOE	8/21/2015	n/a	11/19/2015	11/18/2015
Jonathan Perry	Computer Repair Technician-BOE	11/16/2015	n/a	n/a	11/16/2015

H. New Employee(s):

NAME	POSITION	DATE OF HIRE	CITY/STATE
Brian Carroll	Police Officer	12/29/2015	Deep River, CT
Brandon Wisniewski	Police Officer	12/29/2015	Plainfield, CT

V. Correspondence

A. Letter from Marc Benjamin.

VI. Adjournment