

**TO: Directors and Officers**

**FROM: Kenneth Sullivan, Chair  
Michael Lane, Interim CEO**

**SUBJECT: Agenda and Notice of the CMEEC Annual Member Delegation Meeting, Thursday  
November 21, 2019**

Attached is the Agenda for the CMEEC Annual Member Delegation Meeting scheduled to be held at the CMEEC Offices located at 30 Stott Avenue, Norwich, CT on Thursday, November 21, 2019. The CMEEC Annual Member Delegation Meeting will begin at 10:00 a.m. per the listed agenda. This is the first of four successive meetings, the first beginning at 10:00 a.m.

## **AGENDA**

### **Standard Action Item**

<b>Agenda Item</b>	<b>Topic</b>	<b>Tab</b>	<b>Page</b>
<b>A</b>	Approve Minutes of the CMEEC May 23, 2019 Special Member Delegation Meeting	1	3

### **Specific Action Items**

<b>Agenda Item</b>	<b>Topic</b>	<b>Tab</b>	<b>Lead</b>	<b>Page</b>
<b>B</b>	Approve CMEEC Member Delegation 2020 Scheduled Meeting Dates (Vote)	2	Scott Whittier / Ronald Gaudet	7
<b>C</b>	Adjournment		Kenneth Sullivan	

**Posted this 15<sup>th</sup> day of November 2019.**