

To: Members of the Volunteer Firefighter Relief Fund Committee
From: Thomas Quinley, Chairman of the Volunteer Firefighters' Relief Fund
Subject: Regular Meeting #141
Meeting Date: Monday, November 19, 2018
Meeting Time: 5:00 p.m.
Meeting Location: Room 213, City Hall

Agenda Items:

1. Call to order
2. Roll call
3. Determination of quorum
4. Reports
 - a. Review of September 30, 2018 investment results by Art Meizner from Hooker & Holcombe Investment Advisors (to be distributed)
 - b. Treasurer's report for the quarter ended September 30, 2018 (attached)
5. Approval of minutes of preceding meeting
 - a. Review of minutes from the Regular Meeting on August 20, 2018 ([available on the website](#))
6. Communications
7. Unfinished business
8. New business
 - a. Consideration of recommendations by Art Meizner for changes in investment policy statement, investment portfolio, if any.
 - b. Approval of bills
 - i. None at this time
 - c. New members
 - i. None at this time
 - d. New applications for benefits
 - i. Next eligible individuals:
 1. EGP Joseph Jackson – needs one more year of service
 2. Yantic Robert Allen – eligible in August 2019
 3. Taftville William Hadam – eligible in December 2019
 - e. Refunds
 - i. None at this time
 - f. Discussion of P&P Board's investment advisory services request for proposals process.
 - g. Election of officers for 2019.
 - h. Schedule of Regular Meetings for 2019. All meetings will take place at 5:00 p.m. in Room 213 of City Hall
 - i. Tuesday, February 19, 2019
 - ii. Monday, May 20, 2019
 - iii. Monday, August 19, 2019
 - iv. Monday, November 18, 2019
 - i. Discussion of electronic delivery of benefit payments. 41 of 52, or 78.8%, receive them electronically.
 - j. Adjournment

Please notify Thomas Quinley (thomas.g.quinley@dominionenergy.com) or Brigid Marks (bmmarks@cityofnorwich.org) if you are unable to attend the meeting.

Next Scheduled Regular Meetings (if approved above):

- **Tuesday, February 19, 2019**
- **Monday, May 20, 2019**
- **Monday, August 19, 2019**
- **Monday, November 18, 2019**

City of Norwich
 Volunteer Firefighters' Relief Fund
 Treasurer's Report
 For The Quarter Ended

9/30/2018

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	Checking	Hooker & Holcombe	Total
Beginning Balance	(2,809.29)	2,797,750.85	2,794,941.56
Receipts:			
Annual City Appropriation	182,734.50	-	182,734.50
East Great Plain	-	-	-
Laurel Hill	-	-	-
Occum	-	-	-
Taftville	-	-	-
Yantic	-	-	-
Interest Income	366.18	57.14	423.32
Realized Gains/(Losses)	-	9,082.70	9,082.70
Unrealized Gains/(Losses)	-	54,391.54	54,391.54
Dividends	-	12,872.47	12,872.47
			-
Total Receipts	<u>183,100.68</u>	<u>76,403.85</u>	<u>259,504.53</u>
Transfers Between Accounts	(8,000.00)	8,000.00	-
Disbursements:			
Refunds	-	-	-
Pensions Paid	83,142.66	-	83,142.66
Actuary Fees	2,100.00	-	2,100.00
Postage/ Other	-	-	-
Investment Fees	-	3,253.86	3,253.86
Total Disbursements	<u>85,242.66</u>	<u>3,253.86</u>	<u>88,496.52</u>
Ending Balance	<u>87,048.73</u>	<u>2,878,900.84</u>	<u>2,965,949.57</u>

(\$150) refund of actuary fees related to QDRO calculation and \$2,250 fee for GASB footnote