

To: Members of the Volunteer Firefighter Relief Fund Committee  
From: Thomas Quinley, Chairman of the Volunteer Firefighters' Relief Fund  
Subject: Regular Meeting #140  
Meeting Date: Monday, August 20, 2018  
Meeting Time: 5:00 p.m.  
Meeting Location: Room 213, City Hall

Agenda Items:

1. Call to order
2. Roll call
3. Determination of quorum
4. Reports
  - a. Review of March 31, 2018 and June 30, 2018 investment results by Art Meizner from Hooker & Holcombe Investment Advisors (to be distributed)
  - b. Treasurer's report for the quarter ended June 30, 2018 (attached)
5. Approval of minutes of preceding meeting
  - a. Review of minutes from the Special Meeting on April 30, 2018 ([available on the website](#))
6. Communications
7. Unfinished business
8. New business
  - a. Consideration of recommendations by Art Meizner for changes in investment policy statement, investment portfolio, if any.
  - b. Approval of bills
    - i. Projected revenues, expenditures, and transfers for FY2018-19
  - c. New members
    - i. None at this time
  - d. New applications for benefits
    - i. None at this time
  - e. Refunds
    - i. Yantic: Brian Lamothe – 5 years of credited service (2008-2012). Refund of \$1,008 contributions plus \$243.19 interest paid on June 21, 2018.
  - f. Discussion of results of actuarial services request for proposals process.
  - g. Discussion of policy/procedure for recovering costs of QDRO calculations.
9. Adjournment

Please notify Thomas Quinley ([thomas.g.quinley@dominionenergy.com](mailto:thomas.g.quinley@dominionenergy.com)) or Brigid Marks ([bmarks@cityofnorwich.org](mailto:bmarks@cityofnorwich.org)) if you are unable to attend the meeting.

Next Scheduled Regular Meetings:

- Monday, November 19, 2018

City of Norwich  
 Volunteer Firefighters' Relief Fund  
 Treasurer's Report  
 For The Quarter Ended

6/30/2018

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	Checking	Hooker & Holcombe	Total
Beginning Balance	93,958.92	2,770,164.94	2,864,123.86
Receipts:			
Annual City Appropriation	-	-	-
East Great Plain	-	-	-
Laurel Hill	-	-	-
Occum	-	-	-
Taftville	-	-	-
Yantic	-	-	-
Interest Income	125.64	42.55	168.19
Realized Gains/(Losses)	-	9,238.46	9,238.46
Unrealized Gains/(Losses)	-	(1,317.21)	(1,317.21)
Dividends	-	10,346.71	10,346.71
			-
Total Receipts	<u>125.64</u>	<u>18,310.51</u>	<u>18,436.15</u>
Transfers Between Accounts	(12,500.00)	12,500.00	-
Disbursements:			
Refunds	1,251.19	-	1,251.19
Pensions Paid	83,142.66	-	83,142.66
Actuary Fees	-	-	-
Postage/ Other	-	-	-
Investment Fees	-	3,224.60	3,224.60
Total Disbursements	<u>84,393.85</u>	<u>3,224.60</u>	<u>87,618.45</u>
Ending Balance	<u>(2,809.29)</u>	<u>2,797,750.85</u>	<u>2,794,941.56</u>

Refund of contributions was for Brian Lamothe