



CITY OF NORWICH
CONNECTICUT

AGENDA – MEETING OF THE COUNCIL OF THE CITY OF NORWICH
January 16, 2018
7:30 PM

PRAYER

PLEDGE OF ALLEGIANCE

CITIZEN COMMENT GENERAL (30 Minutes)

PROCLAMATION: Day of Remembrance

CITY MANAGER’S REPORT

CITIZENS COMMENT ON RESOLUTIONS

NEW BUSINESS-RESOLUTIONS

1. Relative to the establishment of a procurement process for certain apparatus purchases authorized in Ordinance 1755.
2. Relative to reappointments as regular members of the Harbor Management Commission.
3. Relative to City Manager Salomone being authorized, empowered and directed to execute and deliver for the Norwich Harbor Management Commission the Assistance Agreement with the State of Connecticut Acting by the Connecticut Port Authority.
4. Relative to enter into a Development Agreement for property located at 19 North Cliff St.

NEW BUSINESS-ORDINANCE

1. AN ORDINANCE TO AMEND PORTIONS OF ORDINANCE NO. 1762 CODIFIED AS SECTION 2-23-NORWICH RATEPAYER REPRESENTATIVE TO CMEEC

Bob Bannard
City Clerk

Relative to the establishment of a procurement process for certain apparatus purchases authorized in Ordinance 1755.

WHEREAS, The voters of the City of Norwich approved the Public Safety Equipment Bond Ordinance #1755 at the November 7, 2017 referendum; and,

WHEREAS, the following specific apparatus purchases are listed in Section 1. of Ordinance 1755 and the explanatory text for the referendum on Ordinance 1755:

Schedule A

Department	Description
East Great Plain	Replace 1988 Engine Tanker #1
Taftville	Replace 1982 N-27 Heavy Rescue and 1986 N-21 Pumper with a new rescue pumper.
Yantic	Replace 2000 Squad and a new large squad unit Replace 1979 Engine 31 Pumper
Laurel Hill	Replace 1983 Engine 61 Pumper

and,

WHEREAS, the Council of the City of Norwich wants to ensure that the fire departments listed in Schedule A above are acquiring the apparatus that meets the needs of the City at the lowest total cost of ownership, including the costs to maintain such apparatus.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that all of the apparatus listed in Section 1. of Ordinance 1755 shall be let out to competitive bid.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that Purchasing Agent William Hathaway shall develop the specifications for these invitations to bid using a combination of input from the chiefs of the respective fire departments listed in Schedule A above, National Fire Protection Association (NFPA) standards, and input from the Public Works Fleet Maintenance Division including the specification guidelines enumerated in Schedule B attached to this resolution.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that, should there be conflicting opinions between a fire chief and the Public Works Fleet Maintenance Division, the City shall seek other qualified assistance to help make a final decision.

President Pro Tempore William Nash
Alderman Joseph DeLucia
Alderwoman Joanne Philbrick

Schedule B - Specification Guidelines

The Public Works Fleet Maintenance division (FM) has made a number of recommendations in order to reduce the time and cost spent on maintaining these vehicles. Some of these specify manufacturers who have been known to produce very reliable products. Once the preliminary specifications are written up, FM will review them for any other opportunities to reduce future maintenance costs.

Emergency/Warning Lighting

Must be Light Emitting Diode (LED). Whelen is the preferred manufacturer. Any other provider would have to be nationally recognized and have to be approved by FM.

Vehicle/ D.O.T and Interior Lighting

Must be LED. The manufacturer should be either Trucklite or Signal Stat.

Auxiliary Light Towers

LED preferable. The manufacturer must be Command Light Knight Light series. The City has a number of Command Lights in use and they give very few problems. The few light towers from another manufacturers seem to be more problematic.

12 Volt Scene Lighting

Must be LED. Manufacturer would have to be nationally recognized and have to be approved by FM.

Tailboard Compartment Doors

Must be hinged (swing out). Roll up doors in this location are exposed to a lot more dirt and are very prone to excessive wear because of this.

Vehicle Batteries

Must be group 31 stud type. CCA to be determined by the Equipment builder.

On-Board Battery Maintainer/Chargers

Must be Kussmaul Electronics model Auto Charge 2000 PLC minimum. No Pump Plus's.

Cab Lift Controls

Shall be in the area of the right front of the body behind the cab.

Engines

Engine options would have to be investigated and approved by FM.

Alternators

Alternator options are to be Leece Neville 4800/4900 Series 320 amp or Delco Remy 40 SI series 320 amp. Other options would have to be discussed with FM.

Brake System Air Dryer

Must be Bendix model AD-9.

Wheels

Wheels must be painted steel with no chrome wheel simulators, lug nut covers, or similar items. Any other of these other options are un-needed and added cost and a maintenance issue.

Brakes

Brakes must be standard drum brakes. No air disc brakes as we have found the disc brake equipped trucks to be more problematic and less reliable than standard drum brake trucks.

2000 Gallon per Minute (GPM) Pumps

This is an option that has very limited water supply feasibility, as the pump would have to be connected to two suctions (i.e. two hydrants or two drafts out of a large enough water source) to be able to reach its rated capacity. Pump capacity shall be limited to 1500 GPM.

Valves for Pump Plumbing

Must be Akron/Hale or Waterous.

Fire Pump Valves

Must be manually actuated, special instances would have to be discussed with FM.

Pressure Governors

No electronic pressure governors unless no other option is available. The standard mechanical pressure governors have been less problematic and simpler and less costly to repair.

RESOLUTION #2

WHEREAS, the City Manager John L. Salomone has appointed with Council approval as regular members to the Harbor Management Commission for a term to expire on 12/7/19 or until a successor is appointed;

Zechariah Stover (R)
Mark Sicuso (D)

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Norwich hereby acknowledges the appointments of the above named to the Harbor Management Commission.

City Manager John L. Salomone

RESOLUTION #3

WHEREAS, the Norwich Harbor Management Commission has applied for and received a grant from the Connecticut Port Authority through its Small Harbor Improvement Projects Program to update the existing Harbor Management Plan which was approved by the State of Connecticut and adopted by the Norwich City Council in 1996.

WHEREAS, the State Bond Commission acting by the Connecticut Port Authority has awarded the City of Norwich for the Norwich Harbor Management Commission a planning grant in the amount of \$7,500 through the Small Harbor Improvement Project to update the current plan.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that City Manager John L. Salomone be and hereby is authorized, empowered and directed to execute and deliver to the State of Connecticut acting by the Connecticut Port Authority in the name of the City of Norwich for the Norwich Harbor Management Commission the Assistance Agreement, and any additional supporting and subsequent required documents, reports, or the other materials.

President Pro Tem Bill Nash

WHEREAS, the City of Norwich following a foreclosure by sale became the owner of property located at 19 North Cliff Street by a Committee Deed recorded June 22, 2016 at volume 2966, page 313 of the Norwich Land Records; and

WHEREAS, the Council of the City of Norwich by a resolution adopted April 3, 2017 appointed a "19 North Cliff Street Committee of Sale" to review the condition of the property, to make recommendations to the Council as to the disposing of the property, to attempt to identify a prospective purchaser or purchasers for the same, and to make recommendations with respect to any proposed sale to the Council; and

WHEREAS, said Committee unsuccessfully offered the property through a Request for Proposals published on the city website, to which there was no response, but, after the time provided for response had expired, received inquiries from parties interested in acquiring the property; and

WHEREAS, the Council by resolution adopted August 21, 2017 authorized the 19 North Cliff Street Committee of Sale to issue a second Request for Proposals and to make recommendations regarding the same to the Council of the City of Norwich; and

WHEREAS, the 19 North Cliff Street Committee of Sale has issued a Request for Proposals, evaluated the responses and recommends the city convey the property at 19 North Cliff Street to the Burnham Square Development Agency LLC as the Preferred Developer which recommendation the council considers to be in the best interest of the City of Norwich.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that the Burnham Square Development Agency LLC be selected as the Preferred Developer for 19 North Cliff Street subject to its entering into a Development Agreement with the City of Norwich satisfactory to the Council; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that the 19 North Cliff Street Committee of Sale be and hereby is authorized to negotiate and draft a Development Agreement for the property at 19 North Cliff Street with the Burnham Square Development Agency LLC and to submit its proposed Development Agreement to the Council of the City of Norwich for its consideration and possible approval on or before the second council meeting in April 2018.

Alderwoman Stacy Gould

AN ORDINANCE TO AMEND PORTIONS of ORDINANCE NO. 1762 CODIFIED AS SECTION 2-23 – NORWICH RATEPAYER REPRESENTATIVE TO CMEEC

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORWICH that Ordinance No. 1762 codified as section 2-23 of the Norwich Code of Ordinances be and hereby is amended as follows:

Section 2-23 - Norwich Ratepayer Representative to CMEEC

(a) Purpose

~~The position of a municipal representative for the City of Norwich to be made pursuant to Public Act No. 17-73, amending Connecticut General Statute (“C.G.S.”) §7-233c of Chapter 101a of the C.G.S., effective October 1, 2017, is hereby established by the Council of the City of Norwich to provide for additional representation for the City of Norwich on the governing body of the Connecticut Municipal Electric Energy Cooperative. This representative shall be appointed to the cooperative utility board of the Connecticut Municipal Electric Energy Cooperative by the Council of the City of Norwich by a resolution duly adopted and the position shall be titled the “Norwich Ratepayer Representative to CMEEC.”~~

The purpose of this Ordinance is to establish the position of “Norwich Ratepayer Representative to the Connecticut Municipal Electric Energy Cooperative (CMEEC)” pursuant to Public Act No. 17-73. The Council of the City of Norwich hereby establishes said position of the purpose of appointing a representative to serve on the CMEEC managing body charged with assisting the CMEEC managing body in carrying out its corporate purposes and powers and who will, consistent with his or her fiduciary duties to CMEEC, keep the Norwich City Council appraised of the activities, performance, and condition of CMEEC and its programs.

~~(b) Qualifications~~

~~Any person to be appointed to the cooperative utility board of the Connecticut Municipal Electric Energy Cooperative by the Council of the City of Norwich (the Norwich Ratepayer Representative to CMEEC) shall be:~~

- ~~1) An elector of the City of Norwich;~~
- ~~2) A residential or commercial ratepayer of Norwich Public Utilities, who, at the time of appointment, owes only current residential or commercial utility charges to Norwich Public Utilities and is not delinquent in the payment of any such charges;~~

- ~~3) An individual who does not hold other official positions in and is not employed by (a) the governing body of Norwich Public Utilities; (b) the City of Norwich; (c) the governing body of any other municipal electric utility which is a member of the CMEEC; (d) any municipality in which any other member municipal electric utility operates, or (e) The Connecticut Municipal Electric Energy Cooperative or any other municipal electric energy cooperative;~~
- ~~4) The qualifications primarily to be considered for the Norwich Ratepayer Representative to CMEEC shall include:
 - ~~a) Professional or other expertise likely to be of assistance to the cooperative utility board in formulating opinions and directions relative to electric procurement and electrical generation strategy, contracting and management; and~~
 - ~~b) The ability to represent residential and commercial ratepayers of Norwich Public Utilities; and~~
 - ~~c) The possession of adequate availability, time, and resources to permit preparation and participation in proceedings on the cooperative utility board of CMEEC; and~~~~
- ~~5) Any Norwich Ratepayer Representative to CMEEC who shall cease to possess any of the qualifications enumerated in subsections 1), 2), and 3) herein shall forthwith forfeit the office, which shall be deemed vacant and the vacancy shall be filled by the Council of the City of Norwich for the unexpired term.~~
- ~~(6) Any Norwich Ratepayer Representative, following initial appointment by the Council of the City of Norwich, shall be required to take and successfully complete the ethics training program then offered to and required of city department heads appointed by the city manager prior to attending any meeting of the cooperative utility board of the Connecticut Municipal Electric Energy Cooperative as the Norwich Ratepayer Representative, and shall be subject to applicable requirements as to additional or continuous ethics training required of such department heads while serving as the Norwich Ratepayer Representative.~~

(b) Qualifications for Appointment or Continuation

- 1) No person shall be appointed to, or shall continue to serve as the Norwich Ratepayer Representative to CMEEC unless he or she is: (i) an elector of the City of Norwich; and (ii) a residential or commercial ratepayer of Norwich Public Utilities;**

- 2) ***In addition, no person shall be appointed, or shall continue to serve, as the Norwich Ratepayer Representative if he or she is an official or employee of: (i) NPU, or CMEEC; (ii) the City of Norwich; (iii) any other municipality served by a CMEEC member utility; or (iv) any other CMEEC member utility.***

- 3) ***The qualifications to be considered when appointing an individual to serve as a Norwich Ratepayer Representative to CMEEC shall include:***
 - a) ***Professional or other expertise that would allow the individual to understand and effectively participate in CMEEC managerial decisions; and***

 - b) ***Knowledge of the standards of good conduct ethics that govern the operation and management of nonprofit organizations such as CMEEC; and***

 - c) ***The ability to represent residential and commercial ratepayers of Norwich Public Utilities; and***

 - d) ***The ability to commit sufficient time to prepare for, and effectively participate in the proceedings of the cooperative utility board of CMEEC.***

- 4) ***If during his or her term of appointment, the Norwich Ratepayer Representative to CMEEC shall cease to possess any of the qualifications required for appointment, he or she shall inform the Mayor and the City Manager in writing and a successor shall be appointed at the Council's earliest opportunity to fill out the remainder of their expired term. If necessary, pursuant to Public Act No. 17-73, the Norwich Ratepayer Representative may also be removed by the Council of the City of Norwich, with, or without cause, by majority vote.***

(c) Term of Office and Method of Appointment

The Norwich Ratepayer Representative to CMEEC shall be appointed by the Council of the City of Norwich to a two year term commencing as of January 15, 2018 and biennially thereafter. ***No person shall serve more than five consecutive terms as the Norwich Ratepayer Representative.*** ~~The same person may be reappointed to additional terms.~~

(d) Duties and Responsibilities

The Norwich Ratepayer Representative to CMEEC shall exercise all powers and carry out all duties and responsibilities established and provided for in Chapter 101a of the Connecticut General Statutes as amended by P.A. No. 17-73 and as they may be amended from time to time.

Consistent with his or her fiduciary duties as a member of the managing board of CMEEC, the Norwich Ratepayer Representative shall provide the Norwich City Council with an annual report describing the activities, performance, and condition of CMEEC and its programs as they relate to the City of Norwich. The Ratepayer Representative may coordinate with the Mayor, City Manager and Corporation Counsel in preparing the quarterly report, but the report shall be the work product of the Norwich Ratepayer Representative.

(e) Compensation and Reimbursement

The Norwich Ratepayer Representative to CMEEC may receive such salary or compensation and expense reimbursement as may be determined by the CMEEC by-laws for each meeting of the cooperative utility board or committee thereof actually attended, or as otherwise may be provided for in said by-laws or this ordinance, and said sum shall be payment in full for such services. Such representatives shall receive no salary, compensation or expense reimbursement from the City of Norwich. Any conflicting ordinances of the City of Norwich notwithstanding, CMEEC may reimburse such representatives for expenses for travel, both within and without the state, incurred in connection with services as a designated representative on such board.

(f) Effective Date

This ordinance shall take effect ten (10) days following its publication in a newspaper having general circulation in the City of Norwich following passage.

Alderman Samuel Browning IV