

CITY OF NORWICH
Recreation Advisory Board
75 Mohegan Road, Norwich, CT
September 21, 2016
6:00 PM

AGENDA

1. Call to Order
2. Approval of Minutes
3. Old Business
 - a. Recreation Programs Update
 - b. Recreation Facilities Update
 - c. Budget
 - d. Capital Projects Update
 - e. 1st Annual Turkey Basketball Tournament
4. New Business
 - a. Recreation By-Laws
5. Other Business
6. Adjournment

Norwich Recreation Advisory Board

BYLAWS 2016

DRAFT

Article I The name of this board shall be the Norwich Recreation Advisory Board, hereinafter referred to as the Board.

Article II MISSION AND RESPONSIBILITIES OF BOARD MEMBERS

All activities of the Board shall be in accordance with City policies and codes governing such Board conduct, though the activities of the Board need not be limited by such requirements.

Such Board duties and responsibilities shall include, but may not be limited to:

1. To review the recreational facilities and programs of the city.
2. To confer and advise the chief executive officer of the city in respect to the development and use of its recreational programs, providing regulations for their use, and appointing of a director of recreation and other employees as may be necessary.
3. To improve public awareness of the recreational opportunities for the residents of the city.
4. Plan and carry out public information activities

Article III MEMBERSHIP

1. One member of the Board will be appointed for a term of 5 years, one member of the Board will be appointed for a term of 4 years, one member of the Board will be appointed for a term of 3 years, one member of the Board will be appointed for a term of 2 years, one member of the Board will be appointed for a term of 1 years. Annually thereafter the council will appoint a member for a term of 5 years.
2. The members of said board shall serve until their successors have been appointed and qualified.

3. The members of the Board shall serve without compensation.
4. The Board shall elect from its membership a chairperson and such other officers as shall be necessary.
5. If a member decides that they cannot regularly attend meetings and wishes to give up their position, or resigns for any reason, the Chairperson will then notify the appointing authority and promptly thereafter, the appointing authority shall make the appointment to fill the vacancy.

Article IV OFFICERS AND THE ELECTION OF OFFICERS

Section 1: The Board members shall elect a chairperson and such other officers as shall be necessary at the first meeting of the calendar year in the even numbered years. These officers are elected for a term of two (2) years but there is no limit to the number of terms that may be served.

Section 2: Duties

The Chairperson shall:

- Preside and call the meetings to order at the designated time
- Read and call for a vote on all actions required
- Represent the Recreation Advisory Board at meetings of other organizations concerned with the City's recreational programs and facilities

Article V MEETINGS

1. Meetings of the Board shall be held on the third Wednesday of the following months: January, March, May, July, September and November
2. When deemed expedient by the Chairperson, a "special meeting" may be called by giving membership notification within 48 hours or when any

five (5) Board members request a special Board meeting to take place provided members are given 48 hours electronic notice.

3. A quorum shall consist of one more than half of the duty appointed members of the Board.
4. No member shall miss more than 2 consecutive meetings without an excused absence. Such unexcused absences shall prompt a vote at the next Board meeting with 2/3 majority causing removal from the Board.

Article VI Amendments

These Bylaws may be amended by a majority vote of the voting members present at a regular or special meeting. Any proposed amendments to these bylaws must be included as a part of the regular agenda. Board members shall have, in writing, a copy of the proposed amendment at least 14 days in advance prior to any type of ratification by the Board.

1ST ANNUAL NORWICH BBALL TURKEY TOURNEY

Proceeds benefit the Norwich Recreation Department

November 19-20, 2016

NFA Gymnasium

305 Broadway Norwich, CT 06360

Open to male and female middle school and high school students

- \$350 entry fee per team
- Maximum of 32 teams
- Minimum of 5 players per team
- T-shirts will be provided to each player
- 3 games guaranteed

Must register by November 1, 2016

Coach's Name _____ Division _____

Address _____

City: _____ St. _____ Zip _____ Home _____ Cell _____

Signature _____ Date _____

Check payable to: Norwich Recreation

Mail/Return to: Norwich Rec., 75 Mohegan Rd., Norwich, CT 06360

For more information contact:

Norwich Recreation Department (860) 823-3791