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**CITY OF NORWICH INTEROFFICE MEMORANDUM**

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**TO:** MAYOR HINCHEY & MEMBERS OF THE CITY COUNCIL  
**FROM:** JOHN SALOMONE, CITY MANAGER  
**SUBJECT:** SCHEDULE BUDGET REVIEW, PUBLIC HEARINGS AND ADOPTION OF 2017-18 BUDGET  
**DATE:** \*APRIL 13, 2017  
**CC:** B. BARRETT, M. DRISCOLL, J. POTHIER & T. MADEIRA

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Presented below is the schedule of budget reviews as well as upcoming Council meetings. All meetings will be held at the Council Chambers on the 3<sup>rd</sup> Floor of Norwich City Hall.

**Monday, April 3, 2017**

7:30 PM Council Meeting – City Manager's proposed budget presented.

**Please be advised that scheduled times may vary due to length of presentation-hearings will run consecutively with no breaks between if allotted time is not used.**

**Tuesday, April 4, 2017 - Departmental Budget Hearings**

6:00 PM – 9:00 PM

6:00	East Great Plain VFD
6:15	Laurel Hill VFD
6:30	Occum VFD
6:45	Taftville VFD
7:00	Yantic VFD
7:15	Norwich Fire
7:45	Police

**Thursday, April 6, 2017 - Departmental Budget Hearings**

6:00 PM – 9:00 PM

6:00	Public Schools
7:00	Public Utilities
7:45	Public Works
8:30	Human Services/Recreation

**Thursday April 13, 2017 - Departmental Budget Hearings**

6:00 PM – 7:30 PM

6:00	City Clerk/Elections
6:20	City Manager/Mayor/Human Resources/Emergency Management

6:45 Finance/Treasurer/Assessor  
7:15 Planning & Neighborhood Services

7:30 PM **1<sup>st</sup> Budget Public Hearing**

**Monday, April 17, 2017 - Departmental Budget Hearings**

\*6:00 PM – 7:00 PM

6:00 Otis Library  
6:30 Capital Improvement Budget

7:00 PM **Council Meeting**

**Monday, May 1, 2017**

7:30 PM **Council Meeting –Adoption of Council Preliminary Budget**

**Monday, May 8, 2017**

7:30 PM **2<sup>nd</sup> Budget Public Hearing**

**Monday, May 15, 2017**

7:00 PM **Council Meeting**

**Monday, June 5, 2017**

7:30 PM **Council Meeting –Tentative date for Budget Adoption**

**\*Revised**